



# Graduation Application

## 453.04

**Instructions:** This form is to be used by undergraduate or graduate students who wish to apply for graduation. The Registrar's Office will conduct a degree audit to evaluate the student's status. Please print and return the completed form with payment to the Student Accounts Office. Students must submit completed forms to the Registrar Assistant after making their payment.

Fee: \$95.00 for Undergraduate Programs / \$125.00 for Graduate Programs

**Application & Fee Due Date: December 15<sup>th</sup> (Late Fee Applied after Due Date: \$85.00)**

**Applications will not be accepted after January 31<sup>st</sup>.**

### Personal Information

Name: \_\_\_\_\_ Student ID Number: \_\_\_\_\_  
Degree: \_\_\_\_\_ Are you a US Military Veteran (choose one): Yes No  
Criswell Email: \_\_\_\_\_ Cell Phone # \_\_\_\_\_

### Course Completion and Commencement Information

Term and year you plan to complete your coursework: Fall \_\_\_\_\_ Winter \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_  
Year Year Year Year

Gown measurements (If you need assistance determining your measurements, please contact the Registrar's Office):

Height: \_\_\_\_\_ ft. \_\_\_\_\_ in. Men: \_\_\_\_\_ (Dress coat size) Women: \_\_\_\_\_ (Blouse/jacket size)

Student's Home Town (for printing in commencement program): \_\_\_\_\_  
City State

Your first, middle, and last names will appear on your diploma just as they do in Sonis Student Portal. Please notify the Registrar immediately if there is a discrepancy. Please provide the phonetic spelling of your name (how your name is pronounced, not how it is written) so that we can pronounce your name correctly at commencement. For example: David Baranowski (David Ba-ra-nof-ski), Jane Liley (Jane Ligh-lee - rhymes with highly), Pei-Ling Huang (Pay-Lyn Hu-ang), Ravish Shekaraiah (Raveesh Shek-ra-ja)

Phonetic Spelling: \_\_\_\_\_  
First Name Middle Name Last Name

### Suspension of Directory Information Opt-Out

**Important:** If you have Full Confidentiality or a Degrees and Dates Earned hold on your record, your name will not appear in the commencement program, degrees conferred book, or in public newspapers. If you wish to suspend your confidentiality hold(s) to allow your name to appear in the commencement program, degrees conferred book, and public newspapers, please indicate by initialing below.

**INITIALS:** \_\_\_\_\_ Yes, I wish to suspend my confidentiality hold(s) to allow my name to appear in the commencement program, degrees conferred book, and public newspapers.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FORM CONTINUED ON BACK PAGE**

### OFFICE USE ONLY

**Business Office:** Received: \_\_\_\_\_ Application Fee(s): \_\_\_\_\_ Date Paid: \_\_\_\_\_

**Registrar's Office:** Entered in Graduation Spreadsheet: \_\_\_\_\_ Date: \_\_\_\_\_



# Alumni Information

## 453.30B

**Instructions:** This form is to be used by undergraduate or graduate students applying for graduation. Please submit the completed form with your Graduation Application and Fee to the Student Accounts Office.

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### Personal Information

#### Personal Information

First, Middle, & Last Name: \_\_\_\_\_

Preferred Name: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_

Church Membership (Name and Location):

Permanent Address: \_\_\_\_\_

\_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

\_\_\_\_\_

Permanent Email: \_\_\_\_\_

Current Church Ministry Position (if applicable):

Cell Phone #: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ I authorize the Registrar's Office to give the above mentioned Personal Information to the Alumni Office.

\_\_\_\_\_ Do not give the above mentioned Personal Information to the Alumni Office.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### Post-Graduation Information

Do you plan to continue your education?    Yes    No    Undecided

Name of Institution(s) Being Considered:

Degree:    BA    MA    MDiv    PhD    DMin    Other \_\_\_\_\_

\_\_\_\_\_

Field of Study: \_\_\_\_\_

\_\_\_\_\_

In which of the following professions do you plan to serve after graduation?

Local Church Ministry    Missions    Counseling    Education    Business    Politics    Other: \_\_\_\_\_