CRISWELL COLLEGE

Independent Study Request
453.06

Instructions: This form is to be used by undergraduate and graduate students who wish to request an Independent Study. In order to take an Independent Study, a student may only take one course by independent study per semester and must meet the following requirements:

- Must be an undergraduate senior or a masters student in last year of study;
- Must have a current CGPA of 3.0 or higher;
- Must not have previously failed the course;
- Must not have any unsettled matters with the college; and
- Must not currently be on academic warning or probation.

Please print and return completed form with all signatures to the Registrar's Office.

Fee: $300.00 per class (in addition to tuition)

Please Print Clearly

Full Name: _____ Student ID Number: _____

Program Director: _____ Degree: _____

Semester: _____ GPA: _____

Course ID	Section	Course Title	Professor's Signature	Date Signed	Completion Date
Ex. SCI 101	*Ex. A*	*Ex. Biology I*	*Ex. Professor's Signature*	*Ex. 10/10/2010*	*Ex. 12/08/2010*

Reason(s) for the Independent Study Request: _____

_____

The Registrar will notify the student and teaching professor by email of the request's approval or denial.

Required Signatures (must be signed in the following order):

Student: _____
Signature Date

Program Director: _____
Signature Date

Registrar: _____
Signature Date

OFFICE USE ONLY

Entered in SONIS _____ **Date:** _____ **Business Office Copy**:_____

Contacted Student: _____ **Contacted Professor:** _____ **Contacted CSM:** _____ **Contacted Instructional Support:** _____