



On-Campus Course Syllabus

MIN 715 L1

Ministry Practicum

Spring 2022

Class Information

Day and Time: Flexible
Room Number: Flexible

Contact Information

Instructor Name: Jeffery C. Campbell
Instructor Email: jcampbell@criswell.edu
Instructor Phone: 214-818-1307
Instructor Office Hours: Mondays 2p-4p by appointment and Tuesdays 2p-4p by appointment.

Course Description and Prerequisites

Supervised on-the-job training in the various aspects of ministry by an approved field education supervisor with set standards of performance and accountability required by both the ministry and the college. (Open to students in the last 24 credit hours of the program.)

Course Objectives

Pastoral Students who successfully complete this course may gain supervised ministry experience in the following areas: Preaching and Teaching, Pastoral Counseling, Baptismal Service, The Ordinance of the Lord's Supper, Hospital Visitation, Evangelistic Ministry, Church Administration and Committee Functioning. Non-Pastoral students who successfully complete this course may gain supervised ministry experience in non-pastoral ministry venues approved by the Professor.

Required Textbooks

Banks, Robert J. *Paul's Idea of Community*. 3rd ed., Grand Rapids, MI: Baker Academic, 2020.;
ISBN: 781540961754

Garrison, David. *Church Planting Movements*. Bangalore, India: WIGTake Resources, 2004.;
ISBN: 9780974756202

Payne, J.D. *Apostolic Church Planting*. Chicago, IL: Intervarsity, 2015.;
ISBN: 9780830841240.

Schindler, Dietrich. *The Jesus Model*. Carlisle, UK: Piquant, 2013.;
ISBN: 9781909281233 (YOU MUST PURCHASE THIS THROUGH AMAZON!)

Course Requirements and Assignments

1. **Attendance.** This class will meet 5 times during the semester with the professor **(25%)**
2. **Activity Report.** At the beginning of our class meeting, students will submit a 4-6 paragraph report detailing church planting or revitalization activities. Evangelism, disciple-making, administrative, preaching, and teaching duties should be the focus as well as successful and unsuccessful events. Upload to Canvas. **(25%)**.
3. **Brief Book Reviews.** Students will turn in 4 brief book reviews. Each will be a 3-page, double spaced paper formatted according to the Criswell Manual of Style. The content of these will give a brief synopsis of the respective book (1 page), the strengths and weaknesses of the book (1-1 1/2 page), and personal reflection on the concepts that could be used in the student's current context (1/2 page). Upload to Canvas. **(20%)**

The following percentages will be observed in the overall grade.

*Book Review #1 (Schindler: The Jesus Model):	5%
*Book Review #2 (Garrison: Church Planting Movements):	5%
*Book Review #3 (Banks: Paul's Idea of Community):	5%
*Book Review #4 (Payne: Apostolic Church Planting):	5%

5. **Final Paper. (30%)** Each student will write a 15-page, double-spaced paper (body of the paper excluding cover page and bibliography) formatted according to the Criswell College Manual of Style on some aspect of current church ministry. This topic can include Preaching and Teaching, Pastoral Counseling, Baptismal Service, The Ordinance of the Lord's Supper, Hospital Visitation, Evangelistic Ministry, or Church Administration and Committee Functioning with a focus upon how the topic contributes to the health and growth of the local church whether in a planning or revitalization context. Other topics can be approved by the professor on a case-by-case basis. The paper must utilize at least 15 non-internet based sources and the 4 required textbooks for this course must be included.

The paper will be due on May 9th by 11:59pm. Upload to Canvas. **(30% of Grade)** Students must complete the final to pass the class. Students who do not complete the final will receive a failing grade for the course. One letter grade deduction for short papers. One letter grade deduction for late papers. One letter grade deduction for papers with significant formatting issues.

Course/Classroom Policies and Information

If the instructor notes that a student has more than two consecutive absences, low grades, and/or other signs that the student is struggling to be successful in the course, the instructor will inform the Director of Student Services. The Director of Student Services will work, in conjunction with the Student Success Manager, to help the student with strategies that promote success in the course.

Class Attendance

Students are responsible for enrolling in courses for which they anticipate being able to attend every class session on the day and time appearing on course schedules, and then making every effort to do so. When unavoidable situations result in absence or tardiness, students are responsible for acquiring any information missed. Instructors are not obliged to allow students to make up missed work. Per their independent discretion,

individual instructors may determine how attendance affects students' ability to meet course learning objectives and whether attendance affects course grades.

Campus Closure

To ensure the health and safety of students and employees, college administrators may decide it is necessary on rare occasions to close the campus. Once this decision is announced, instructors will contact students to provide further details regarding the campus closure's impact on those courses. Students are responsible to watch for communication from their instructors and respond appropriately. (Unless otherwise specified by the instructor in this syllabus, this communication will be sent to the student's Criswell College e-mail account.)

In order to make progress toward the courses' objectives, instructors have the freedom during most campus closures to require students to participate in activities as alternatives to meeting on campus. An instructor may, for example, hold class remotely (through Zoom) at the scheduled time, provide a recording of a class or presentation for students to watch independently, or assign other activities that students are to accomplish before returning to campus. Students are responsible for accomplishing these alternative activities as well as any course requirements listed in this syllabus during the period of the campus closure. If, during the period of the campus closure, personal circumstances prohibit a student from accomplishing these alternative activities or course requirements and assignment listed in the syllabus during the campus closure, the student is responsible for communicating with the instructor as soon as possible. Instructors will not penalize students who do not have the means to accomplish the alternative activities during the period of the campus's closure and will work with students whose circumstances during the campus closure prohibited their timely completion of course requirements and assignments in the syllabus.

Grading Scale

A	93-100	4.0 grade points per semester hour
A-	90-92	3.7 grade points per semester hour
B+	87-89	3.3 grade points per semester hour
B	83-86	3.0 grade points per semester hour
B-	80-82	2.7 grade points per semester hour
C+	77-79	2.3 grade points per semester hour
C	73-76	2.0 grade points per semester hour
C-	70-72	1.7 grade points per semester hour
D+	67-69	1.3 grade points per semester hour
D	63-66	1.0 grade point per semester hour
D-	60-62	0.7 grade points per semester hour
F	0-59	0.0 grade points per semester hour

Incomplete Grades

Students requesting a grade of Incomplete (I) must understand that incomplete grades may be given only upon approval of the faculty member involved. An "I" may be assigned only when a student is currently passing a course and in situations involving extended illness, serious injury, death in the family, or employment or government reassignment, not student neglect.

Students are responsible for contacting their instructors prior to the end of the semester, plus filing the appropriate completed and approved academic request form with the Registrar's Office. The "I" must be removed (by completing the remaining course requirements) no later than 60 calendar days after the close of the term or semester in which the grade was awarded, or the "I" will become an "F."

Academic Honesty

Absolute truth is an essential belief and basis of behavior for those who believe in a God who cannot lie and forbids falsehood. Academic honesty is the application of the principle of truth in the classroom setting. Academic honesty includes the basic premise that all work submitted by students must be their own and any ideas derived or copied from elsewhere must be carefully documented.

Academic dishonesty includes, but is not limited to:

- cheating of any kind,
- submitting, without proper approval, work originally prepared by the student for another course,
- plagiarism, which is the submitting of work prepared by someone else as if it were his own, and
- failing to credit sources properly in written work.

Institutional Assessment

Material submitted by students in this course may be used for assessment of the college's academic programs. Since programmatic and institutional assessment is done without reference to specific students, the results of these assessments have no effect on a student's course grade or academic standing at the college. Before submitting a student's work for this type of assessment, the course instructor redacts the work to remove anything that identifies the student.

Institutional Email Policy

All official college email communications to students enrolled in this course will be sent exclusively to students' institutional email accounts. Students are expected to check their student email accounts regularly and to respond in an appropriate and timely manner to all communications from faculty and administrative departments.

Students are permitted to setup automatic forwarding of emails from their student email accounts to one or more personal email accounts. The student is responsible to setup and maintain email forwarding without assistance from college staff. If a student chooses to use this forwarding option, he/she will continue to be responsible for responding appropriately to all communications from faculty and administrative departments of the college. Criswell College bears no responsibility for the use of emails that have been forwarded from student email accounts to other email accounts.

Disabilities

Criswell College recognizes and supports the standards set forth in Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and similar state laws, which are designed to eliminate discrimination against qualified individuals with disabilities. Criswell College is committed to making reasonable accommodations for qualifying students, faculty, and employees with disabilities as required by applicable laws. For more information, please contact the Student Services Office.

Intellectual Property Rights

Unless otherwise specifically instructed in writing by the instructor, students must neither materially nor digitally reproduce materials from any course offered by Criswell College for or with the significant possibility of distribution.

Resources and Supports

Canvas and SONIS: Criswell College uses Canvas as its web-based learning tool and SONIS for student data. Students needing assistance with Canvas should contact the Canvas Help Support line at (844) 358-6140. Tech support is available at this number, twenty-four hours a day. Students needing help with SONIS should contact the Campus Software Manager at studenttechsupport@criswell.edu.

Student Services: The Student Services Office exists to foster and encourage success in all areas of life—physical, intellectual, spiritual, social, and emotional. Students are encouraged to reach out for assistance by contacting the office at 214.818.1332 or studentservices@criswell.edu. Pastoral and certified counseling services are also available to Criswell students. Appointments are scheduled through the Dean of Students, at deanofstudents@criswell.edu.

Wallace Library: Students can access academic resources and obtain research assistance by contacting or visiting the Wallace Library, which is located on campus. For more information, email the Wallace Library at library@criswell.edu. Offsite login information is available in Canvas in the “Criswell Student Training Course” under “Library Information.”

Tutoring Center: Students are encouraged to consult with tutors to improve and enhance their skills and confidence in any subject matter taught at the college. Tutors have been recommended by the faculty to ensure that the tutor(s) are qualified to serve the student body. Every tutor brings experience and expertise in an effort to provide the proper resources for the subject matter at hand. To consult with a tutor, students can visit the Tutoring Center located on the second floor in room E203, or schedule an appointment by emailing tutoringcenter@criswell.edu or by calling 214.818.1373.

Course Outline/Calendar

Date	Topic	Information
01/24 @ 7:30p	Meet: Introduction to the Class Discussion of the Syllabus	
02/21 @ 7:30p	Meet: Discuss Schindler	Activity Report Book Review
03/07 @ 7:30p	Meet: Discuss Garrison	Activity Report Book Review
03/14-18	Spring Break	
03/28 @ 7:30p	Meet: Discuss Banks	Activity Report Book Review
04/11 @ 7:30p	Meet: Discuss Payne	Activity Report Book Review
05/09-13		Due no later than midnight the day of the final. Each day late equals loss of one letter grade.