



On-Campus Course Syllabus

MIN710 SU.I1

Topics in Ministry: Chaplaincy Theology & Praxis

Summer 2021

Class Information

Day and Time: N/A (Independent Study)

Room Number: E308

Contact Information

Instructor Name: Dr. Bobby J. Worthington

Instructor Email: bworthington@criswell.edu

Instructor Phone: 214-818-1362

Instructor Office Hours: N/A

Course Description and Prerequisites

A detailed study, with a significant research component, of a selected topic in preaching, pastoral ministry, leadership, Christian education, or worship leadership. (Course may be repeated for credit when the topic differs; Prerequisite may be required.)

Course Objectives

1. Construct a biblically informed view of practical chaplaincy ministry.
2. Demonstrate an understanding of chaplaincy practice as it relates to biblical theology.
3. Research the connection between theology and praxis related to a specific function of chaplaincy.

Required Textbooks

- Baker, Alan T. *Foundations of Chaplaincy: A Practical Guide*. Eerdmans, 2021. 978-0802877499.
- Crick, Robert. *Outside the Gates: The Need for Theology, History, and Practice of Chaplaincy Ministries*. HigherLife, 2021. 978-1935245575.
- De Revere, David W. *Chaplaincy in Law Enforcement: What It Is and How to Do It*. 2nd ed. Charles C Thomas, 2005. 978-0398084943.
- Erickson, Millard J. *Introducing Christian Doctrine*. 3rd ed. Baker Academic, 2015. 978-0801049194.

Recommended Reading

- Lord, Janice Harris and Alan E. Stewart. *I'll Never Forget Those Words: A Practical Guide To Death Notification*. Compassion, 2008. 978-1878321336.
- Paget, Naomi K. and Janet R. McCormack. *The Work of the Chaplain*. Judson, 2006. 978-0817014995.
- Leash, R. Moroni. *Death Notification: A Practical Guide to the Process*. Upper Access, 2010. 978-0942679083.

Course Requirements and Assignments

1. **Chaplaincy Journal** – The student is required to keep a weekly journal concerning chaplaincy terminology, definitions, principles, skills, philosophy, from assigned textbook readings and research. Journal should include research cites and material for article assignment and include conversations with professionals involved in chaplaincy during the semester. The student is required to write an 1-2 page summary each week (typed and double-spaced). The entire journal is to be submitted as one document at the end of the semester in Canvas. **Due: July 16, 2021 @ 11:59pm.** Counts 25% of the semester grade.
2. **Textbook Reading** – The student is required to read the following three textbooks by the end of the semester: *Foundations of Chaplaincy* (Baker), *Outside the Gates* (Crick), and *Chaplaincy in Law Enforcement* (De Revere). Report the percentage of the reading of each book in Canvas. **Due: July 16, 2021 @ 11:59pm.** Counts 25% of the semester grade.
3. **Book Review** - The student is required to write a critical evaluation of *Outside the Gates* (Crick). The book review shall be 5-7 pages (excluding the cover page and bibliography) and include the following:
 - A review (summarization) of the book including biographical information on the author (1.5-2 pages).
 - Identification of and critical interaction with two strengths and two weaknesses of the text (3-4 pages).
 - An application of how the book was helpful to the student's life (1 page).**Submit first draft of book review: Due: July 1, 2021 @ 11:59pm. Submit final book review in Canvas: Due: July 9, 2021 @ 11:59pm.** Counts 25% of the semester grade.
4. **Research Article** – The student will draft an academic article or white paper on a topic related to chaplaincy. The student will select a publisher (to be approved by the professor), determine the publisher's requirements for its article/white paper submissions, and prepare a first draft of the article/white paper that meets the publisher's requirements. The article is required to be 1500-2000 words in length and use at least 10-15 academic sources (printed and/or digital) on the topic. Adherence to the Criswell Manual of Style is required. Submit the article in Canvas. **Submit first draft of article: Due July 8, 2021 @ 11:59pm. Submit final article: Due: July 16, 2021 @ 11:59pm.** Counts 25% of the semester grade.

Class Attendance

Students are responsible for enrolling in courses for which they anticipate being able to attend every class session on the day and time appearing on course schedules, and then making every effort to do so. When unavoidable situations result in absence or tardiness, students are responsible for acquiring any information missed. Instructors are not obliged to allow students to make up missed work. Per their independent discretion, individual instructors may determine how attendance affects students' ability to meet course learning objectives and whether attendance affects course grades.

Grading Scale

A	93-100	4.0 grade points per semester hour	
A-	90-92	3.7 grade points per semester hour	
B+	87-89	3.3 grade points per semester hour	
B	83-86	3.0 grade points per semester hour	
B-	80-82	2.7 grade points per semester hour	
C+	77-79	2.3 grade points per semester hour	
C	73-76	2.0 grade points per semester hour	
C-	70-72	1.7 grade points per semester hour	
D+	67-69	1.3 grade points per semester hour	
D	63-66	1.0 grade point per semester hour	
D-	60-62	0.7 grade points per semester hour	
F	0-59	0.0 grade points per semester hour	

Incomplete Grades

Students requesting a grade of Incomplete (I) must understand that incomplete grades may be given only upon approval of the faculty member involved. An “I” may be assigned only when a student is currently passing a course and in situations involving extended illness, serious injury, death in the family, or employment or government reassignment, not student neglect.

Students are responsible for contacting their instructors prior to the end of the semester, plus filing the appropriate completed and approved academic request form with the Registrar’s Office. The “I” must be removed (by completing the remaining course requirements) no later than 60 calendar days after the close of the term or semester in which the grade was awarded, or the “I” will become an “F.”

Academic Honesty

Absolute truth is an essential belief and basis of behavior for those who believe in a God who cannot lie and forbids falsehood. Academic honesty is the application of the principle of truth in the classroom setting.

Academic honesty includes the basic premise that all work submitted by students must be their own and any ideas derived or copied from elsewhere must be carefully documented.

Academic dishonesty includes, but is not limited to:

- cheating of any kind,
- submitting, without proper approval, work originally prepared by the student for another course,
- plagiarism, which is the submitting of work prepared by someone else as if it were his own, and
- failing to credit sources properly in written work.

Institutional Assessment

Material submitted by students in this course may be used for assessment of the college’s academic programs. Since programmatic and institutional assessment is done without reference to specific students, the results of these assessments have no effect on a student’s course grade or academic standing at the college. Before

submitting a student's work for this type of assessment, the course instructor redacts the work to remove anything that identifies the student.

Institutional Email Policy

All official college email communications to students enrolled in this course will be sent exclusively to students' institutional email accounts. Students are expected to check their student email accounts regularly and to respond in an appropriate and timely manner to all communications from faculty and administrative departments.

Students are permitted to setup automatic forwarding of emails from their student email accounts to one or more personal email accounts. The student is responsible to setup and maintain email forwarding without assistance from college staff. If a student chooses to use this forwarding option, he/she will continue to be responsible for responding appropriately to all communications from faculty and administrative departments of the college. Criswell College bears no responsibility for the use of emails that have been forwarded from student email accounts to other email accounts.

Disabilities

Criswell College recognizes and supports the standards set forth in Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and similar state laws, which are designed to eliminate discrimination against qualified individuals with disabilities. Criswell College is committed to making reasonable accommodations for qualifying students, faculty, and employees with disabilities as required by applicable laws. For more information, please contact the Student Services Office.

Intellectual Property Rights

Unless otherwise specifically instructed in writing by the instructor, students must neither materially nor digitally reproduce materials from any course offered by Criswell College for or with the significant possibility of distribution.

Resources and Supports

Canvas and SONIS: Criswell College uses Canvas as its web-based learning tool and SONIS for student data.

Students needing assistance with Canvas should contact the Canvas Help Support line at (844) 358-6140. Tech support is available at this number, twenty-four hours a day. Students needing help with SONIS should contact the Campus Software Manager at studenttechsupport@criswell.edu.

Student Services: The Student Services Office exists to foster and encourage success in all areas of life — physical, intellectual, spiritual, social, and emotional. Students are encouraged to reach out for assistance by contacting the office at 214.818.1332 or studentservices@criswell.edu. Pastoral and certified counseling services are also available to Criswell students. Appointments are scheduled through the Dean of Students, at deanofstudents@criswell.edu.

Wallace Library: Students can access academic resources and obtain research assistance by contacting or visiting the Wallace Library, which is located on campus. For more information, email the Wallace Library at

library@criswell.edu. Offsite login information is available in Canvas in the “Criswell Student Training Course” under “Library Information.”

Tutoring Center: Students are encouraged to consult with tutors to improve and enhance their skills and confidence in any subject matter taught at the college. Tutors have been recommended by the faculty to ensure that the tutor(s) are qualified to serve the student body. Every tutor brings experience and expertise in an effort to provide the proper resources for the subject matter at hand. To consult with a tutor, students can visit the Tutoring Center located on the second floor in room E203, or schedule an appointment by emailing tutoringcenter@criswell.edu or by calling 214.818.1373.

Course Outline/Calendar

The student is required to meet with the professor three times: during the first week of the semester (May 24-28), during the middle of the semester, and during the final week of the semester (July 12-16).

Selected Bibliography

See required and recommended texts.