Instructions: This form is to be used by undergraduate students who wish to request permission to take a graduate course. In order to take a graduate course, an undergraduate student must meet the following requirements:

- Must be classified as a senior with all current Chapel and Applied Ministry Project requirements completed;
- Must have a current GPA of 3.0 or higher;
- Must meet all academic criteria for the course;
- Must not exceed a maximum of 6 credit hours of graduate courses for undergraduate or graduate credit with B.A. degree requirements uncompleted.

Any graduate course taken for undergraduate credit cannot be taken for graduate credit at a later time nor be applied to a graduate degree. Qualified seniors who have filed a Graduation Application Form with the Registrar’s Office may take more than 6 credit hours of graduate courses with approval.

Note: Financial Aid and military benefits may not cover graduate-level courses for B.A. students. Please contact Financial Aid Office or VA School Certifying Official if you have questions.

Please print and return completed form to the Registrar’s office.

Please Print Clearly

Full Name: ___________________________________ Student ID Number: ____________________________
Program Director: ____________________________ Semester: _______________ CGPA: _______________

Graduate Course(s):

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Section</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex. THS101</td>
<td>Ex. A</td>
<td>Ex. Spiritual Foundations</td>
</tr>
</tbody>
</table>

Required Signatures (must be signed in the following order):

Student: ___________________________________ Signature ____________________________ Date: _______________
Program Director: ____________________________ Signature ____________________________ Date: _______________
Academic Affairs: ____________________________ Signature ____________________________ Date: _______________
Registrar: ____________________________ Signature ____________________________ Date: _______________

OFFICE USE ONLY

Pre-registered in SONIS: _______________ Date: ____________ Copy to VASCO: _______________ Date: ____________