



Replacement Diploma Request

453.09

Instructions: Please print and submit form to the Business Office.

Fee: \$75 per diploma (NO CHECKS)/Accepted: MasterCard, Visa, Discover, Certified Cashier's Check
Please note that Fees are non-refundable.

Full Name: _____ Social Security Number: _____
Maiden/Other Name: _____ Email: _____
Address: _____ Phone #: _____
City: _____ State: _____ ZIP: _____ This is a new address.

Degree Received	Year Graduated

Check all that apply:

- I will pick up the diploma.
- Standard mail delivery to address provided above.

Note:

- The diploma will state that it is "Certified and Reissued." It will not be a photocopy.
- Your name will appear just as it did on the original diploma.
- Please allow six to eight weeks for processing.

Student Signature: _____ Date: _____

Credit Card #: _____ Exp. Date: _____ Security Code: _____

Billing Zip Code: _____

OFFICE USE ONLY

Business Office: Amt Received: _____ Date: _____

Registrar's Office: Ordered: _____ Mailed: _____ P/U: _____