



## On-Campus Course Syllabus

### EDU 410 L00.A

### Clinical Teaching Practicum

### Fall 2020

#### Class Information

**Day and Time:** Monday to Friday, 8:00 am to 4:00 pm

**Room Number:** On Dallas ISD school campus

#### Contact Information

**Instructor Name:** Dr. Vickie S. Brown

**Instructor Email:** vbrown@criswell.edu

**Instructor Phone:** 214.818.1341

**Instructor Office Hours:** (enter office days and hours or n/a)

#### Course Description and Prerequisites

Clinical Teaching Practicum Six-Hour Credit Course Encompasses the fourteen-week teaching practicum, which is the capstone project of the Educator Preparation Program. Candidates are placed with experienced teachers in order to receive the practice and mentoring necessary to become highly-skilled teachers themselves.

(Prerequisite: If a minimum of 42 credit hours of Professional Education Courses {560 clock hours} has been completed, candidates are eligible to request a student teaching campus assignment in August prior to their senior year.)

#### Course Objectives

1. Plan and conduct student-centered instructional sessions based on the state of Texas' Essential Knowledge and Skills standards.
2. Maintain order and discipline in order to create an environment conducive to high levels of student learning.
3. Communicate clearly with students, the cooperating teacher, peers, administrators, and parents.
4. Monitor progress on and completion of student assignments.
5. Manage the paperwork required in education and give prompt feedback to students.
6. Participate actively in the assessment of student learning needs and TEKS achievement

#### Required Textbooks

*Criswell College Student Teaching Handbook*

## Course Requirements and Assignments

### **\*No Late Work Will Be Accepted.\***

**1. Student Teaching:** You will complete a fourteen (14) week student teaching practicum. During that time, you will plan lessons, conduct lessons, manage classroom routines and discipline, communicate with students and stakeholders in their education, utilize campus technology, and participate in all activities in which your supervising teacher is a participant.

**DUE: 8/31/2020 to 12/11/2020**

**POINTS: 50 points**

**2. Experience Journal:** You will record your observations and reflections of your student teaching experience in fifty (50) entries. A format for your journal will be provided for you before the student teaching experience begins. All fifty entries are to follow this format and are to be typed.

**DUE: 10/19/2020 and 12/11/2020**

**POINTS: 5/5 =10 points**

**3. Lesson Plan Notebook:** You will write a detailed lesson plan, using the Criswell College model, for each lesson that you teach. These are to be submitted in a notebook with a cover page.

**DUE: 10/19/2020 and 12/11/2020**

**POINTS: 10/10=20 points**

**4. Professional Portfolio:** Following the Criswell College requirements, you will submit your Professional Portfolio for evaluation at the conclusion of your student teaching experiences.

**DUE: Student determined appointment**

**POINTS: 20 points**

**Failure to complete the entire 490+ hours of Teaching Assignments will result in an "F" in this course**

## Course/Classroom Policies and Information

### **Texas Educator Standards:**

#### **Pedagogy and Professional Responsibilities EC–12 Standard I**

The teacher designs instruction appropriate for all students that reflects an understanding of relevant content and is based on continuous and appropriate assessment.

#### **Pedagogy and Professional Responsibilities EC–12 Standard II**

The teacher creates a classroom environment of respect and rapport that fosters a positive climate for learning, equity and excellence.

#### **Pedagogy and Professional Responsibilities EC–12 Standard III**

The teacher promotes student learning by providing responsive instruction that makes use of effective communication techniques, instructional strategies that actively engage students in the learning process and timely, high-quality feedback.

#### **Pedagogy and Professional Responsibilities EC–12 Standard IV**

The teacher fulfills professional roles and responsibilities and adheres to legal and ethical requirements of the profession.

### **Technology Applications Standard I**

All teachers use technology-related terms, concepts, data input strategies and ethical practices to make informed decisions about current technologies and their applications.

**Technology Applications Standard II**

All teachers identify task requirements, apply search strategies and use current technology to efficiently acquire, analyze and evaluate a variety of electronic information.

**Technology Applications Standard III**

All teachers use task-appropriate tools to synthesize knowledge, create and modify solutions and evaluate results in a way that supports the work of individuals and groups in problem-solving situations.

**Technology Applications Standard IV**

All teachers communicate information in different formats and for diverse audiences.

**Technology Applications Standard V**

All teachers know how to plan, organize, deliver and evaluate instruction for all students that incorporates the effective use of current technology for teaching and integrating the Technology Applications Texas Essential Knowledge and Skills (TEKS) into the curriculum.

**Core Subjects EC-6 Standards:****English Language Arts and Reading EC–6 Standard I**

**Oral Language:** Teachers of young students understand the importance of oral language, know the developmental processes of oral language and provide a variety of instructional opportunities for young students to develop listening and speaking skills.

**English Language Arts and Reading EC–6 Standard II**

**Phonological and Phonemic Awareness:** Teachers of young students understand the components of phonological and phonemic awareness and utilize a variety of approaches to help young students develop this awareness and its relationship to written language.

**English Language Arts and Reading EC–6 Standard III**

**Alphabetic Principle:** Teachers of young students understand the importance of the alphabetic principle to reading English, know the elements of the alphabetic principle and provide instruction that helps students understand that printed words consist of graphic representations that relate to the sounds of spoken language in conventional and intentional ways.

**English Language Arts and Reading EC–6 Standard IV**

**Literacy Development and Practice:** Teachers of young students understand that literacy develops over time and progresses from emergent to proficient stages. Teachers use a variety of contexts to support the development of young students' literacy.

**English Language Arts and Reading EC–6 Standard V**

**Word Analysis and Decoding:** Teachers understand the importance of word analysis and decoding to reading and provide many opportunities for students to improve word analysis and decoding abilities.

**English Language Arts and Reading EC–6 Standard VI**

**Reading Fluency:** Teachers understand the importance of fluency to reading comprehension and provide many opportunities for students to improve reading fluency.

**English Language Arts and Reading EC–6 Standard VII**

**Reading Comprehension:** Teachers understand the importance of reading for understanding, know the components of comprehension and teach young students strategies for improving comprehension.

**English Language Arts and Reading EC–6 Standard VIII**

**Development of Written Communication:** Teachers understand that writing to communicate is a developmental process and provide instruction that helps young students develop competence in written communication.

**English Language Arts and Reading EC–6 Standard IX**

**Writing Conventions:** Teachers understand how young students use writing conventions and how to help students develop those conventions.

**English Language Arts and Reading EC–6 Standard X**

**Assessment and Instruction of Developing Literacy:** Teachers understand the basic principles of assessment and use a variety of literacy assessment practices to plan and implement literacy instruction for young students.

**English Language Arts and Reading EC–6 Standard XI**

**Research and Inquiry Skills:** Teachers understand the importance of study and inquiry skills as tools for learning and promote students' development in applying study and inquiry skills.

**English Language Arts and Reading EC–6 Standard XII**

**Viewing and Representing:** Teachers understand how to interpret, analyze, evaluate and produce.

**Mathematics Standard I Number Concepts:** The mathematics teacher understands and uses numbers, number systems and their structure, operations and algorithms, quantitative reasoning and technology appropriate to teach the statewide curriculum (Texas Essential Knowledge and Skills [TEKS]) in order to prepare students to use mathematics.

**Mathematics Standard II Patterns and Algebra:** The mathematics teacher understands and uses patterns, relations, functions, algebraic reasoning, analysis and technology appropriate to teach the statewide curriculum (Texas Essential Knowledge and Skills [TEKS]) in order to prepare students to use mathematics.

**Mathematics Standard III Geometry and Measurement:** The mathematics teacher understands and uses geometry, spatial reasoning, measurement concepts and principles and technology appropriate to teach the statewide curriculum (Texas Essential Knowledge and Skills [TEKS]) in order to prepare students to use mathematics.

**Mathematics Standard IV Probability and Statistics:** The mathematics teacher understands and uses probability and statistics, their applications and technology appropriate to teach the statewide curriculum (Texas Essential Knowledge and Skills [TEKS]) in order to prepare students to use mathematics.

**Mathematics Standard V Mathematical Processes:** The mathematics teacher understands and uses mathematical processes to reason mathematically, to solve mathematical problems, to make mathematical connections within and outside of mathematics and to communicate mathematically.

**Mathematics Standard VI Mathematical Perspectives:** The mathematics teacher understands the historical development of mathematical ideas, the interrelationship between society and mathematics, the structure of mathematics and the evolving nature of mathematics and mathematical knowledge.

**Mathematics Standard VII Mathematical Learning and Instruction:** The mathematics teacher understands how children learn and develop mathematical skills, procedures and concepts; knows typical errors students make; and uses this knowledge to plan, organize and implement instruction; to meet curriculum goals; and to teach all students to understand and use mathematics.

**Mathematics Standard VIII Mathematical Assessment:** The mathematics teacher understands assessment and uses a variety of formal and informal assessment techniques appropriate to the learner on an ongoing basis to monitor and guide instruction and to evaluate and report student progress.

**Mathematics Standard IX Professional Development:** The mathematics teacher understands mathematics teaching as a profession, knows the value and rewards of being a reflective practitioner and realizes the importance of making a lifelong commitment to professional growth and development.

**Social Studies Standard I**

The social studies teacher has a comprehensive knowledge of the social sciences and recognizes the value of the social sciences.

**Social Studies Standard II**

The social studies teacher effectively integrates the various social science disciplines.

**Social Studies Standard III**

The social studies teacher uses knowledge and skills of social studies, as defined by the Texas Essential Knowledge and Skills (TEKS), to plan and implement effective curriculum, instruction, assessment and evaluation.

**Social Studies Standard IV History:** The social studies teacher applies knowledge of significant historical events and developments, as well as of multiple historical interpretations and ideas, in order to facilitate student understanding of relationships between the past, the present and the future.

**Social Studies Standard V Geography:** The social studies teacher applies knowledge of people, places and environments to facilitate students' understanding of geographic relationships in Texas, the United States and the world.

**Social Studies Standard VI Economics:** The social studies teacher knows how people organize economic systems to produce, distribute and consume goods and services and uses this knowledge to enable students to understand economic systems and make informed economic decisions.

**Social Studies Standard VII Government:** The social studies teacher knows how governments and structures of power function, provide order and allocate resources and uses this knowledge to facilitate student understanding of how individuals and groups achieve their goals through political systems.

**Social Studies Standard VIII Citizenship:** The social studies teacher understands citizenship in the United States and other societies and uses this knowledge to prepare students to participate in our society through an understanding of democratic principles and citizenship practices.

**Social Studies Standard IX Culture:** The social studies teacher understands cultures and how they develop and adapt and uses this knowledge to enable students to appreciate and respect cultural diversity in Texas, the United States and the world.

**Social Studies Standard X Science, Technology and Society:** The social studies teacher understands developments in science and technology and uses this knowledge to facilitate student understanding of the social and environmental consequences of scientific discovery and technological innovation.

**Science Standard I**

The science teacher manages classroom, field and laboratory activities to ensure the safety of all students and the ethical care and treatment of organisms and specimens.

**Science Standard II**

The science teacher understands the correct use of tools, materials, equipment and technologies.

**Science Standard III**

The science teacher understands the process of scientific inquiry and its role in science instruction.

**Science Standard IV**

The science teacher has theoretical and practical knowledge about teaching science and about how students learn science.

**Science Standard V**

The science teacher knows the varied and appropriate assessments and assessment practices to monitor science learning.

**Science Standard VI**

The science teacher understands the history and nature of science.

**Science Standard VII**

The science teacher understands how science affects the daily lives of students and how science interacts with and influences personal and societal decisions.

**Science Standard VIII**

The science teacher knows and understands the science content appropriate to teach the statewide curriculum (Texas Essential Knowledge and Skills [TEKS]) in physical science.

**Science Standard IX** The science teacher knows and understands the science content appropriate to teach the statewide curriculum (Texas Essential Knowledge and Skills [TEKS]) in life science.

**Science Standard X**

The science teacher knows and understands the science content appropriate to teach the statewide curriculum (Texas Essential Knowledge and Skills [TEKS]) in Earth and Space science.

**Science Standard XI**

The science teacher knows unifying concepts and processes that are common to all sciences.

**Class Attendance**

Students are responsible for enrolling in courses for which they anticipate being able to attend every class session on the day and time appearing on course schedules, and then making every effort to do so. When unavoidable situations result in absence or tardiness, students are responsible for acquiring any information missed. Instructors are not obliged to allow students to make up missed work. Per their independent discretion, individual instructors may determine how attendance affects students' ability to meet course learning objectives and whether attendance affects course grades.

**Grading Scale**

			Grade Definitions (optional)
A	93-100	4.0 grade points per semester hour	
A-	90-92	3.7 grade points per semester hour	
B+	87-89	3.3 grade points per semester hour	
B	83-86	3.0 grade points per semester hour	
B-	80-82	2.7 grade points per semester hour	
C+	77-79	2.3 grade points per semester hour	
C	73-76	2.0 grade points per semester hour	
C-	70-72	1.7 grade points per semester hour	
D+	67-69	1.3 grade points per semester hour	
D	63-66	1.0 grade point per semester hour	
D-	60-62	0.7 grade points per semester hour	
F	0-59	0.0 grade points per semester hour	

## **Incomplete Grades**

Students requesting a grade of Incomplete (I) must understand that incomplete grades may be given only upon approval of the faculty member involved. An "I" may be assigned only when a student is currently passing a course and in situations involving extended illness, serious injury, death in the family, or employment or government reassignment, not student neglect.

Students are responsible for contacting their instructors prior to the end of the semester, plus filing the appropriate completed and approved academic request form with the Registrar's Office. The "I" must be removed (by completing the remaining course requirements) no later than 60 calendar days after the close of the term or semester in which the grade was awarded, or the "I" will become an "F."

## **Academic Honesty**

Absolute truth is an essential belief and basis of behavior for those who believe in a God who cannot lie and forbids falsehood. Academic honesty is the application of the principle of truth in the classroom setting.

Academic honesty includes the basic premise that all work submitted by students must be their own and any ideas derived or copied from elsewhere must be carefully documented.

Academic dishonesty includes, but is not limited to:

- cheating of any kind,
- submitting, without proper approval, work originally prepared by the student for another course,
- plagiarism, which is the submitting of work prepared by someone else as if it were his own, and
- failing to credit sources properly in written work.

## **Institutional Assessment**

Material submitted by students in this course may be used for assessment of the college's academic programs. Since programmatic and institutional assessment is done without reference to specific students, the results of these assessments have no effect on a student's course grade or academic standing at the college. Before submitting a student's work for this type of assessment, the course instructor redacts the work to remove anything that identifies the student.

## **Institutional Email Policy**

All official college email communications to students enrolled in this course will be sent exclusively to students' institutional email accounts. Students are expected to check their student email accounts regularly and to respond in an appropriate and timely manner to all communications from faculty and administrative departments.

Students are permitted to setup automatic forwarding of emails from their student email accounts to one or more personal email accounts. The student is responsible to setup and maintain email forwarding without assistance from college staff. If a student chooses to use this forwarding option, he/she will continue to be responsible for responding appropriately to all communications from faculty and administrative departments of the college. Criswell College bears no responsibility for the use of emails that have been forwarded from student email accounts to other email accounts.

## Disabilities

Criswell College recognizes and supports the standards set forth in Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and similar state laws, which are designed to eliminate discrimination against qualified individuals with disabilities. Criswell College is committed to making reasonable accommodations for qualifying students, faculty, and employees with disabilities as required by applicable laws. For more information, please contact the Student Services Office.

## Intellectual Property Rights

Unless otherwise specifically instructed in writing by the instructor, students must neither materially nor digitally reproduce materials from any course offered by Criswell College for or with the significant possibility of distribution.

## Resources and Supports

Canvas and SONIS: Criswell College uses Canvas as its web-based learning tool and SONIS for student data. Students needing assistance with Canvas should contact the Canvas Help Support line at (844) 358-6140. Tech support is available at this number, twenty-four hours a day. Students needing help with SONIS should contact the Campus Software Manager at [studenttechsupport@criswell.edu](mailto:studenttechsupport@criswell.edu).

Student Services: The Student Services Office exists to foster and encourage success in all areas of life—physical, intellectual, spiritual, social, and emotional. Students are encouraged to reach out for assistance by contacting the office at 214.818.1332 or [studentservices@criswell.edu](mailto:studentservices@criswell.edu). Pastoral and certified counseling services are also available to Criswell students. Appointments are scheduled through the Dean of Students, at [deanofstudents@criswell.edu](mailto:deanofstudents@criswell.edu).

Wallace Library: Students can access academic resources and obtain research assistance by contacting or visiting the Wallace Library, which is located on campus. For more information, email the Wallace Library at [library@criswell.edu](mailto:library@criswell.edu). Offsite login information is available in Canvas in the “Criswell Student Training Course” under “Library Information.”

Tutoring Center: Students are encouraged to consult with tutors to improve and enhance their skills and confidence in any subject matter taught at the college. Tutors have been recommended by the faculty to ensure that the tutor(s) are qualified to serve the student body. Every tutor brings experience and expertise in an effort to provide the proper resources for the subject matter at hand. To consult with a tutor, students can visit the Tutoring Center located on the second floor in room E203, or schedule an appointment by emailing [tutoringcenter@criswell.edu](mailto:tutoringcenter@criswell.edu) or by calling 214.818.1373.



## Course Outline/Calendar

Date	Topic	Assignment	
8/31/2020	Week 1	Observe, assist, question, study curriculum	
9/07/2020	Week 2	Observe, assist, question, study curriculum	School starts 9-8-2020
9/14/2020	Week 3	Teach one subject area/class period	
9/21/2020	Week 4	Teach two subject areas/class periods	Field Supervisor Visits
9/28/2020	Week 5	Teach three subject areas/class periods	Field Supervisor Visits
10/5/2020	Week 6	Begin teaching full day	Field Supervisor Visits
10/12/2020	Week 7	Full Day Teaching	Field Supervisor Visits Luncheon 11:00 (10-14-2020)
10/19/2020	Week 8	Full Day Teaching	Journal & Lesson Plans Notebook Part I Due
10/26/2020	Week 9	Full Day Teaching	Field Supervisor Visits
11/02/2020	Week 10	Full Day Teaching	Field Supervisor Visits
11/09/2020	Week 11	Full Day Teaching	Field Supervisor Visits
11/16/2020	Week 12	Full Day Teaching	Field Supervisor Visits
11/23/2020		Fall Break	
11/30/2020	Week 13	Full Day Teaching	
12/07/2020	Week 14	Final Week Observe	