



On-Campus Course Syllabus

MIN 505

Christian Leadership

Fall 2020

Class Information

Day and Time: Monday 4:45 – 7:15pm

Room Number: TBA

Contact Information

Instructor Name: Dr. Paul Pettit

Instructor Email: ppettit@criswell.edu

Instructor Phone: 214-502-8004

Instructor Office Hours: Mon. 3:30 – 4:30pm

Course Description and Prerequisites

An examination of distinctive principles of Christian leadership. Seeks to evaluate contemporary thought about leadership, assisting each student in achieving the most significant leadership skills possible. Attention is given to researching and developing a biblical philosophy of leadership and ministry.

Course Objectives

TBA

Required Textbooks

The Leadership Challenge by James Kouzes & Barry Posner, 6th Edition, ISBN-13: 978-1119278962

Servant Leadership by Robert Greenleaf & Larry Spears, 25th Anniversary Edition, ISBN-13: 978-0809105540

Recommended Reading

Students are asked to read both of the required textbooks and submit reports on 11/30.

Course Requirements and Assignments

Reflection Paper #1: *Leadership Lessons I've Learned*. Students are asked to look back over their life to this point and reflect on some of the lasting leadership lessons they have learned. (Word Count: 1,000)

Reflection Paper #2: *The Impact of the Leaders on My Life*. Students are asked to highlight 3 – 5 of the leaders in their life who have left a lasting impact. (Word Count: 1,000)

Leadership Presentation # 1: *Conflict Management*. Students are asked to present their potential solution to one of the conflict situations described. (Time limit: 15 minutes)

Leadership Presentation # 2: *Vision Casting*. Students are asked to describe and explain the vision of one of the vision casting situations described. (Time Limit: 15 minutes)

Book Reports: Students are asked to provide a standard book report for both of the required textbooks. (Word Count: 500 words each)

Template options will be available at the start of the course.

Course/Classroom Policies and Information

Class Attendance

Students are responsible for enrolling in courses for which they anticipate being able to attend every class session on the day and time appearing on course schedules, and then making every effort to do so. When unavoidable situations result in absence or tardiness, students are responsible for acquiring any information missed. Instructors are not obliged to allow students to make up missed work. Per their independent discretion, individual instructors may determine how attendance affects students' ability to meet course learning objectives and whether attendance affects course grades.

Grading Scale

Assigning grade definitions (i.e., above average, average, below average) is optional. Please delete the last column below if not assigning definitions. Additionally, delete these instructions when completing syllabus.

			Grade Definitions (optional)
A	93-100	4.0 grade points per semester hour	
A-	90-92	3.7 grade points per semester hour	
B+	87-89	3.3 grade points per semester hour	
B	83-86	3.0 grade points per semester hour	
B-	80-82	2.7 grade points per semester hour	
C+	77-79	2.3 grade points per semester hour	
C	73-76	2.0 grade points per semester hour	
C-	70-72	1.7 grade points per semester hour	
D+	67-69	1.3 grade points per semester hour	
D	63-66	1.0 grade point per semester hour	
D-	60-62	0.7 grade points per semester hour	
F	0-59	0.0 grade points per semester hour	

Incomplete Grades

Students requesting a grade of Incomplete (I) must understand that incomplete grades may be given only upon approval of the faculty member involved. An "I" may be assigned only when a student is currently passing a course and in situations involving extended illness, serious injury, death in the family, or employment or government reassignment, not student neglect.

Students are responsible for contacting their instructors prior to the end of the semester, plus filing the appropriate completed and approved academic request form with the Registrar's Office. The "I" must be removed (by completing the remaining course requirements) no later than 60 calendar days after the close of the term or semester in which the grade was awarded, or the "I" will become an "F."

Academic Honesty

Absolute truth is an essential belief and basis of behavior for those who believe in a God who cannot lie and forbids falsehood. Academic honesty is the application of the principle of truth in the classroom setting. Academic honesty includes the basic premise that all work submitted by students must be their own and any ideas derived or copied from elsewhere must be carefully documented.

Academic dishonesty includes, but is not limited to:

- cheating of any kind,
- submitting, without proper approval, work originally prepared by the student for another course,
- plagiarism, which is the submitting of work prepared by someone else as if it were his own, and
- failing to credit sources properly in written work.

Institutional Assessment

Material submitted by students in this course may be used for assessment of the college's academic programs. Since programmatic and institutional assessment is done without reference to specific students, the results of these assessments have no effect on a student's course grade or academic standing at the college. Before submitting a student's work for this type of assessment, the course instructor redacts the work to remove anything that identifies the student.

Institutional Email Policy

All official college email communications to students enrolled in this course will be sent exclusively to students' institutional email accounts. Students are expected to check their student email accounts regularly and to respond in an appropriate and timely manner to all communications from faculty and administrative departments.

Students are permitted to setup automatic forwarding of emails from their student email accounts to one or more personal email accounts. The student is responsible to setup and maintain email forwarding without assistance from college staff. If a student chooses to use this forwarding option, he/she will continue to be responsible for responding appropriately to all communications from faculty and administrative departments of the college. Criswell College bears no responsibility for the use of emails that have been forwarded from student email accounts to other email accounts.

Disabilities

Criswell College recognizes and supports the standards set forth in Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and similar state laws, which are designed to eliminate discrimination against qualified individuals with disabilities. Criswell College is committed to making reasonable accommodations for qualifying students, faculty, and employees with disabilities as required by applicable laws. For more information, please contact the Student Services Office.

Intellectual Property Rights

Unless otherwise specifically instructed in writing by the instructor, students must neither materially nor digitally reproduce materials from any course offered by Criswell College for or with the significant possibility of distribution.

Resources and Supports

Canvas and SONIS: Criswell College uses Canvas as its web-based learning tool and SONIS for student data. Students needing assistance with Canvas should contact the Canvas Help Support line at (844) 358-6140. Tech support is available at this number, twenty-four hours a day. Students needing help with SONIS should contact the Campus Software Manager at studenttechsupport@criswell.edu.

Student Services: The Student Services Office exists to foster and encourage success in all areas of life—physical, intellectual, spiritual, social, and emotional. Students are encouraged to reach out for assistance by contacting the office at 214.818.1332 or studentservices@criswell.edu. Pastoral and certified counseling services are also available to Criswell students. Appointments are scheduled through the Dean of Students, at deanofstudents@criswell.edu.

Wallace Library: Students can access academic resources and obtain research assistance by contacting or visiting the Wallace Library, which is located on campus. For more information, email the Wallace Library at library@criswell.edu. Offsite login information is available in Canvas in the “Criswell Student Training Course” under “Library Information.”

Tutoring Center: Students are encouraged to consult with tutors to improve and enhance their skills and confidence in any subject matter taught at the college. Tutors have been recommended by the faculty to ensure that the tutor(s) are qualified to serve the student body. Every tutor brings experience and expertise in an effort to provide the proper resources for the subject matter at hand. To consult with a tutor, students can visit the Tutoring Center located on the second floor in room E203, or schedule an appointment by emailing tutoringcenter@criswell.edu or by calling 214.818.1373.

Due Dates/Course Outline/Calendar

1. 8/17 Introduction to the Course and Content
2. 8/24 Servant vs. Secular Leadership: Similarities and Differences.
3. 8/31 Vision Casting: Why people “cast off restraint.” **DUE: Reflection Paper #1**
4. 9/7 Labor Day (No Class)
5. 9/14 Conflict Management: When people and ideas clash.
6. 9/21 Building Teams: Going farther together. **DUE: Leadership Presentation #1**
7. 9/28 Metrics: What gets measured?
8. 10/5 Self-Leadership: Blind spots and bad habits.
9. 10/12 Leadership Lessons from King David. **DUE: Reflection Paper #2**
10. 10/19 Leadership Lessons from King Jesus
11. 10/26 Is Leadership a Gift or is it Learned?
12. 11/2 Leadership Accountability: Dealing with Boards **DUE: Leadership Presentation #2**
13. 11/9 Budgets, Goals, and Finances
14. 11/16 Leadership Communication: The clear trumpet sound.
15. 11/23 Fall Break (No Class)
16. 11/30 Leadership Landmines: When Leaders Fall. **DUE: Book Reports**

17. 12/7 Final Exam Week (No Class)



On-Campus Course Syllabus

ADDENDUM FOR FA-20

MIN505L1

Christian Leadership

In the event that Criswell College has to close the campus to on-campus classes during the FA-20 semester, this addendum specifies how your instructor intends to adjust the course in order to allow students to meet the course objectives.

The course requirements, assignments, calendar, and attendance requirements from the syllabus for this course are replicated below. Notes and changes to the information in syllabus are highlighted. Information that is no longer relevant is indicated with a ~~strike through the font~~ and *replacement or new information is placed in italics*.

Course Requirements and Assignments

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Book Reports: Students are asked to provide a standard book report for both of the required textbooks. (Word Count: 500 words each)

Template options are available on our course Canvas page.

Remote Class Sessions: Identity and Participation Verification

Students: If we are forced to meet remotely due to the Covid-19 Coronavirus we will activate our “Off Campus Mode” and use the following link to gather on-line at the same day and time:

Mondays, 4:45pm. URL: <https://seminary.webex.com/meet/ppettit>