



# On-Campus Course Syllabus

## MIN204FA.L1

### Leadership in a Global Context

#### Fall 2020

#### Class Information

**Day and Time:** Monday: 4:45pm-7:15pm

**Room Number:** E209

#### Contact Information

**Instructor Name:** Dr. Bobby Worthington

**Instructor Email:** bworthington@criswell.edu

**Instructor Phone:** 214 818-1362

**Instructor Office Hours:** Monday: 10:30am-11:30am; Tuesday & Thursday: 9:30am-11:00am

#### Course Description and Prerequisites

An introduction to the distinctive principles of Christian leadership with application to a variety of contemporary contexts.

#### Course Objectives

At the end of this course, the student should demonstrate the ability to satisfy the following course outcomes:

1. Biblical Studies: to have knowledge and to apply Christian leadership principles from the Bible and the life of Christ.
2. Theology: to understand and have knowledge to apply the biblical and theological foundations of Christian leadership.
3. Integration: to evaluate leadership principles and skills, and apply them to one's own context of ministry

#### Required Textbooks

Malphurs, Aubrey, *Developing Emotionally Mature Leaders*, Grand Rapids: Baker Books, 2018.

ISBN: 9780801019449

Plueddmann, James E. *Leading Across Cultures, Effective Ministry and Mission in the Global Church*, Downers Grove, IL: InterVarsity Press, 2009. ISBN: 978-0-8308-2578-3

Youseff, Michael, *The Leadership Style of Jesus*, Eugene: Harvest House Publishers, 2013. ISBN: 978-0-7369-5230-9

## Course Requirements and Assignments

- A. **Class Participation (5%):** All students are required to come to class ready to participate actively in class discussion of lectures, reading assignments and case studies.
- B. **Christian Leadership Journal (20%):** All students are required to keep a weekly journal of leadership terms, definitions, principles, skills, assessments, philosophy and application during the semester from assigned textbook readings, lectures, class discussions, research and case studies. Students are required write 1-2 page summary and upload it in Canvas each week (see Course Outline).
- C. **Reflective Summaries: (20%):** All students are required to write a 1-2 page (maximum) reflective summary of *The Leadership Style of Jesus*, Michael Youssef on chapters 1-10 assigned each week in the Course Schedule. You should analyze the chapters according to the following three dimensions: content, positive evaluation/negative evaluation, application. Each dimension should be titled. Your reflective summary should be uploaded in Canvas at least **one hour** before class starts each week.
- D. **Assigned Textbook Chapter Readings (10%):** All students are required to read all assigned chapters in the course textbook, *Leading Across Cultures*, by James E. Plueddemann. Note: Students are required to read the assigned chapters each week and be ready to discuss in class. See Course Outline for Chapter Reading assignments. Report the percentage of the reading of the book in Canvas. Submit Reading Report in Canvas. Due date: **November 16, 2020 @ 11:59pm**
- E. **Assigned Textbook Chapter Readings and Assessments in Appendices (20%):** Each student will be required to read all assigned chapters in the course textbook, *Developing Emotionally Mature Leaders*, by Aubrey Malphurs. Note: Students are required to read the assigned chapters each week and be ready to discuss them in class. See Course Outline for Chapter Reading assignments. Report the percentage of the reading of the book (including Assessments in Appendices) in Canvas. Submit Reading Report in Canvas. Due date: **November 30, 2020 @ 11:59pm**.
- F. **Personal Leadership Case Study Paper (25%).** Each student will write a personal case study of the student's past & current ministry work with honest assessment on areas of ministry or business the student needs to improve and steps that will be taken to improve in leadership. The personal leadership case study will be a ten (10) page, double-spaced paper. The paper should be in your own words with less than 30% quotations from other materials. Submit in Canvas. Due date: **December 07, 2020 @ 11:59pm**. This assignment is in lieu of final exam. **Note: All written assignments must be presented in the writing style outlined in the *Criswell College Manual of Style*, third edition, Dallas.**

The following outline should be observed:

- I. Introduction with thesis statement (1/2 page)
  - A. Your thesis statement: In the following paragraphs, I will give a personal case study of my past and current ministry work, give an assessment of areas I need to improve, and give steps I will take to improve my ministry work.
- II. Body of Paper (9 pages)
  - A. Past and Current Ministry Work (3 pages)
  - B. Assessment of My Ministry (3 pages)
  - C. Steps to Improve My Ministry (3 pages)
- III. Conclusion (1/2 page)

## Class Attendance

Students are responsible for enrolling in courses for which they anticipate being able to attend every class session on the day and time appearing on course schedules, and then making every effort to do so. When unavoidable situations result in absence or tardiness, students are responsible for acquiring any information missed. Instructors are not obliged to allow students to make up missed work. Per their independent discretion, individual instructors may determine how attendance affects students' ability to meet course learning objectives and whether attendance affects course grades.

## Covid Exemptions:

If students are denied entry onto campus because of a high temperature or must miss class as a result of an illness related to Covid-19, they must contact the professor (by email: [bworthington@criswell.edu](mailto:bworthington@criswell.edu)) within 24 hours so the pertinent absences can be categorized as distinct because of the current pandemic. Likewise, if the illness is prolonged because of Covid-19 complications, students must contact Luis Juarez at [ljuarez@criswell.edu](mailto:ljuarez@criswell.edu) in Student Services to confirm the matter and then plans can be made to determine whether they can continue in the course through another means.

## Grading Scale

Assigning grade definitions (i.e., above average, average, below average) is optional. Please delete the last column below if not assigning definitions. Additionally, delete these instructions when completing syllabus.

			Grade Definitions (optional)
A	93-100	4.0 grade points per semester hour	
A-	90-92	3.7 grade points per semester hour	
B+	87-89	3.3 grade points per semester hour	
B	83-86	3.0 grade points per semester hour	
B-	80-82	2.7 grade points per semester hour	
C+	77-79	2.3 grade points per semester hour	
C	73-76	2.0 grade points per semester hour	
C-	70-72	1.7 grade points per semester hour	
D+	67-69	1.3 grade points per semester hour	
D	63-66	1.0 grade point per semester hour	
D-	60-62	0.7 grade points per semester hour	
F	0-59	0.0 grade points per semester hour	

## Incomplete Grades

Students requesting a grade of Incomplete (I) must understand that incomplete grades may be given only upon approval of the faculty member involved. An "I" may be assigned only when a student is currently passing a course and in situations involving extended illness, serious injury, death in the family, or employment or government reassignment, not student neglect.

Students are responsible for contacting their instructors prior to the end of the semester, plus filing the appropriate completed and approved academic request form with the Registrar's Office. The "I" must be

removed (by completing the remaining course requirements) no later than 60 calendar days after the close of the term or semester in which the grade was awarded, or the “I” will become an “F.”

## **Academic Honesty**

Absolute truth is an essential belief and basis of behavior for those who believe in a God who cannot lie and forbids falsehood. Academic honesty is the application of the principle of truth in the classroom setting.

Academic honesty includes the basic premise that all work submitted by students must be their own and any ideas derived or copied from elsewhere must be carefully documented.

Academic dishonesty includes, but is not limited to:

- cheating of any kind,
- submitting, without proper approval, work originally prepared by the student for another course,
- plagiarism, which is the submitting of work prepared by someone else as if it were his own, and
- failing to credit sources properly in written work.

## **Institutional Assessment**

Material submitted by students in this course may be used for assessment of the college’s academic programs. Since programmatic and institutional assessment is done without reference to specific students, the results of these assessments have no effect on a student’s course grade or academic standing at the college. Before submitting a student’s work for this type of assessment, the course instructor redacts the work to remove anything that identifies the student.

## **Institutional Email Policy**

All official college email communications to students enrolled in this course will be sent exclusively to students’ institutional email accounts. Students are expected to check their student email accounts regularly and to respond in an appropriate and timely manner to all communications from faculty and administrative departments.

Students are permitted to setup automatic forwarding of emails from their student email accounts to one or more personal email accounts. The student is responsible to setup and maintain email forwarding without assistance from college staff. If a student chooses to use this forwarding option, he/she will continue to be responsible for responding appropriately to all communications from faculty and administrative departments of the college. Criswell College bears no responsibility for the use of emails that have been forwarded from student email accounts to other email accounts.

## **Disabilities**

Criswell College recognizes and supports the standards set forth in Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990, and similar state laws, which are designed to eliminate discrimination against qualified individuals with disabilities. Criswell College is committed to making reasonable accommodations for qualifying students, faculty, and employees with disabilities as required by applicable laws. For more information, please contact the Student Services Office.

## **Intellectual Property Rights**

Unless otherwise specifically instructed in writing by the instructor, students must neither materially nor digitally reproduce materials from any course offered by Criswell College for or with the significant possibility of distribution.

## Resources and Supports

Canvas and SONIS: Criswell College uses Canvas as its web-based learning tool and SONIS for student data. Students needing assistance with Canvas should contact the Canvas Help Support line at (844) 358-6140. Tech support is available at this number, twenty-four hours a day. Students needing help with SONIS should contact the Campus Software Manager at [studenttechsupport@criswell.edu](mailto:studenttechsupport@criswell.edu).

Student Services: The Student Services Office exists to foster and encourage success in all areas of life—physical, intellectual, spiritual, social, and emotional. Students are encouraged to reach out for assistance by contacting the office at 214.818.1332 or [studentservices@criswell.edu](mailto:studentservices@criswell.edu). Pastoral and certified counseling services are also available to Criswell students. Appointments are scheduled through the Dean of Students, at [deanofstudents@criswell.edu](mailto:deanofstudents@criswell.edu).

Wallace Library: Students can access academic resources and obtain research assistance by contacting or visiting the Wallace Library, which is located on campus. For more information, email the Wallace Library at [library@criswell.edu](mailto:library@criswell.edu). Offsite login information is available in Canvas in the “Criswell Student Training Course” under “Library Information.”

Tutoring Center: Students are encouraged to consult with tutors to improve and enhance their skills and confidence in any subject matter taught at the college. Tutors have been recommended by the faculty to ensure that the tutor(s) are qualified to serve the student body. Every tutor brings experience and expertise in an effort to provide the proper resources for the subject matter at hand. To consult with a tutor, students can visit the Tutoring Center located on the second floor in room E203, or schedule an appointment by emailing [tutoringcenter@criswell.edu](mailto:tutoringcenter@criswell.edu) or by calling 214.818.1373.

## Course Outline/Calendar

### Course Outline, Reading Assignments and Due Dates: Y: Youssef; M: Malphurs; P: Plueddemann

WEEK 1 (8/17/20)	Introduction to the Course and Syllabus
WEEK 2 (8/24/20)	<p>The Beginnings of Leadership (Part 1: chs 1-2), Introduction to Emotional Intelligence (Part 1: ch 1 ), Multicultural Leadership (Part-I: ch 1) and Case Studies</p> <p><b>Assignments:</b></p> <ol style="list-style-type: none"><li>1. Read Y: (ch 1); M: (Intro, ch 1). P: (intro, ch 1). Be ready to discuss them in class.</li><li>2. Upload Youssef Reflective Summary: (ch 1) (Due: one hour before class in Canvas)</li><li>3. Complete Basic Emotions Audit (Appendix A: Malphurs)</li><li>4. Upload 1-2 page (summary for (Week 2) Christian Leadership Journal (Due: 11:59pm)</li></ol>

- WEEK 3 (08/31/20)      The Qualities of Leadership (Part 2: chs 3-4), Introduction to Emotional Intelligence (Part 1: ch 2), Multicultural Leadership (Part I: ch 2) and Case Studies  
**Assignments:**  
 1. Read Y: (ch 2); M: (ch 2); P: (ch 2). Be ready to discuss them in class.  
 2. Upload Youssef Reflective Summary: (ch 2) (Due: one hour before class in Canvas)  
 3. Complete Emotional Disorders (Appendix B: Malphurs)  
 4. Upload 1-2 page summary for (Week 3) Christian Leadership Journal (Due: 11:59pm)
- WEEK 4 (9/07/20)      No Class meeting due to Labor Day (Complete assignments and upload them in Canvas)  
 The Qualities of Leadership (Part 2: ch 5-6), Understanding Emotional Intelligence (Part 2: ch 3), Multicultural Leadership (Part I: ch 3) and Case Studies  
**Assignments:**  
 1. Read Y: (ch 3); M: (ch 3); P: (ch 3).  
 2. Upload Youssef Reflective Summary: (ch 3) (Due: one hour before class in Canvas)  
 3. Complete Listening Skill Builder (Appendix C: Malphurs)  
 4. Upload 1-2 page summary for (Week 4) Christian Leadership Journal (Due: 11:59pm)
- WEEK 5 (9/14/20)      The Qualities of Leadership (Part 2: ch 7), Understanding Emotional Intelligence (Part 2: ch 4), Leadership and Culture (Part II: ch 4) and Case Studies  
**Assignments**  
 1. Read Y: (ch 4); M: (ch 4); P: (ch 4). Be ready to discuss them in class.  
 2. Upload Youssef Reflective Summary: (ch 4) (Due: one hour before class in Canvas)  
 3. Complete Conflict-Resolution Skill Builder (Appendix D: Malphurs)  
 4. Upload 1-2 page summary for (Week 5) Christian Leadership Journal (Due: 11:59pm)
- WEEK 6 (9/21/20)      The Qualities of Leadership (Part 2: ch 8), Understanding Emotional Intelligence (Part 2: ch 5), Leadership and Culture (Part II: ch 5) and Case Studies  
**Assignments:**  
 1. Read Y: (ch 5); M: (ch 5); P: (ch 5). Be ready to discuss them in class.  
 2. Upload Youssef Reflective Summary: (ch 5) (Due: one hour before class in Canvas)  
 3. Complete Networking Skill Builder (Appendix E: Malphurs)  
 4. Upload 1-2 page summary for (Week 6) Christian Leadership Journal (Due: 11:59pm)
- WEEK 7 (09/28/20)      The Qualities of Leadership (Part 2: ch 9), Understanding Emotional Intelligence (Part 2: ch 6), Leadership and Culture (Part II: ch 6) and Case Studies  
**Assignments:**  
 1. Read Y: (ch 6); M: (ch 6); P: (ch 6). Be ready to discuss them in class.  
 2. Upload Youssef Reflective Summary: (ch 6) (Due: one hour before class in Canvas)  
 3. Complete Decision-Making Skill Builder (Appendix F: Malphurs)  
 4. Upload 1-2 page summary for (Week 7) Christian Leadership Journal (Due: 11:59pm)
- WEEK 8 (10/05/20)      The Temptations of Leadership (Part 3: ch 10), Understanding Emotional Intelligence (Part 2: ch 7), Leadership and Culture (Part II: ch 7) and Case Studies  
**Assignments:**  
 1. Read Y: (ch 7); M: (ch 7); P: (ch 7). Be ready to discuss them in class.  
 2. Upload Youssef Reflective Summary: (ch 7) (Due: one hour before class in Canvas)  
 3. Complete Risk-Taking Skill Builder (Appendix G : Malphurs)  
 4. Upload 1-2 page summary for (Week 8) Christian Leadership Journal (Due: 11:59pm)

Week 9 (10/12/20)	<p>The Temptations of Leadership (Part-3: ch 11), Understanding Emotional Intelligence (Part 2: ch 8), Leadership and Culture (Part II: ch 8) and Case Studies</p> <p><b>Assignments:</b></p> <ol style="list-style-type: none"> <li>1. Read Y: (ch 8); M: (ch 8); P: (ch 8). Be ready to discuss them in class.</li> <li>2. Upload Youssef Reflective Summary: (ch 8) (Due: one hour before class in Canvas)</li> <li>3. Complete Problem-Solving Skill Builder (Appendix H: Malphurs)</li> <li>4. Upload 1-2 page summary for (Week 9) Christian Leadership Journal (Due: 11:59pm)</li> </ol>
Week 10 (10/19/20)	<p>The Temptations of Leadership (Part-3: ch 12), Understanding Emotional Intelligence (Part 2: ch 9), Contextualizing Leadership (Part III: ch 9) and Case Studies</p> <p><b>Assignments:</b></p> <ol style="list-style-type: none"> <li>1. Read Y: (ch 9); M: (ch 9); P: (ch 9). Be ready to discuss them in class.</li> <li>2. Upload Youssef Reflective Summary: (ch 9) (Due: one hour before class in Canvas)</li> <li>3. Complete Confrontation Skill Builder (Appendix I: Malphurs)</li> <li>4. Upload 1-2 page summary for (Week 10) Christian Leadership Journal (Due: 11:59pm)</li> </ol>
Week 11 (10/26/20)	<p>The Problems of Leadership (Part-4: ch 13), Becoming An Emotionally Mature Leader (Part 3: ch 10), Contextualizing Leadership (Part III: ch 10) and Case Studies</p> <p><b>Assignments:</b></p> <ol style="list-style-type: none"> <li>1. Read Y: (ch 10); M: (ch 10); P: (ch 10). Be ready to discuss them in class.</li> <li>2. Upload Youssef Reflective Summary: (ch 10) (Due: one hour before class in Canvas)</li> <li>3. Complete Encourage Skill Builder (Appendix J: Malphurs)</li> <li>4. Upload 1-2 page summary for (Week 11) Christian Leadership Journal (Due: 11:59pm)</li> </ol>
Week 12 (11/02/20)	<p>The Problems of Leadership (Part-4: ch 14), Becoming An Emotionally Mature Leader (Part 3: ch 11), Global Leadership in Practice (Part IV: ch 11) and Case Studies</p> <p><b>Assignments:</b></p> <ol style="list-style-type: none"> <li>1. Read Y: (ch 11-12); M: (ch 11); P: (ch 11). Be ready to discuss them in class.</li> <li>2. Complete Trust-Building Skill Builder (Appendix K: Malphurs)</li> <li>3. Upload 1-2 page summary for (Week 12) Christian Leadership Journal (Due: 11:59pm)</li> </ol>
Week 13 (11/09/20)	<p>The Problems of Leadership (Part-4: ch 15), Global Leadership in Practice (Part IV: ch 12) and Case Studies</p> <p><b>Assignments:</b></p> <ol style="list-style-type: none"> <li>1. Read Y: (ch 13-14); P: (ch 12). Be ready to discuss them in class.</li> <li>2. Complete Motivation Skill Builder (Appendix L: Malphurs)</li> <li>3. Upload 1-2 page summary for (Week 13) Christian Leadership Journal (Due: 11:59pm)</li> </ol>
Week 14 (11/16/20)	<p>The Problems of Leadership (Part-4: ch 16) Leadership in the Global Church (Epilogue) and Case Studies</p> <p><b>Assignments:</b></p> <ol style="list-style-type: none"> <li>1. Read Y: (ch 15-16); P: (Epilogue). Be ready to discuss them in class.</li> <li>2. Complete Team-Building Skill Builder (Appendix M: Malphurs)</li> <li>3. Upload 1-2 page summary for (Week 14) Christian Leadership Journal (Due: 11:59pm)</li> <li>4. Upload Reading Report of Plueddemann's book. (Due: 11:59pm)</li> </ol>

(11/23-27/20) Fall Break (NO CLASS)

Week 15 (11/30/20) The Future of Leadership (Part 5: chs 17-18) and Case Studies

**Assignments:**

1. Read Youssef: (ch 17-18). Be ready to discuss them in class.
2. Complete Name-Recognition Skill Builder (Appendix N: Malphurs)
3. Upload 1-2 page summary for (Week 15) Christian Leadership Journal (Due: 11:59pm)
4. Upload Reading Report of Malphurs' book (Due 11:59pm)

Week 16 (12/07/20) Personal Leadership Case Study Paper

**Assignments:**

1. Upload Personal Leadership Case Study Paper Due: 12/07/20 @ 11:59pm

## Selected Bibliography

Anderson, Leith. *A church for the 21st century*. Minneapolis, MN: Bethany House, 1992.

Anthony, Michael J. *The effective church board: A handbook for mentoring and training servant leaders*. Grand Rapids, MI: Baker Books, 1993.

Arn, Win, and Charles Arn. *The master's plan for making disciples*. Church Growth Press, 1988.

\_\_\_\_\_. *On becoming a leader*. Redding, MA: Addison-Wesley, 1989.

Barker, Joel Arthur. *Future edge*. New York, NY: William Morrow, 1992.

Barna, George. *The Second Coming of the Church*. Nashville, TN: Word Publishing, 1998.

\_\_\_\_\_. *Turning vision into action*. Ventura, CA: Regal Books, 1996.

\_\_\_\_\_. *Generation NEXT*. Ventura, CA: Regal Books, 1995.

\_\_\_\_\_. *Virtual America*. Ventura, CA: Regal Books, 1994.

\_\_\_\_\_. *The power of vision*. Ventura, CA: Regal Books, 1992.

\_\_\_\_\_. *User friendly churches*. Ventura, CA: Regal Books, 1991.

Bennis, Warren G. *Why leaders can't lead*. San Francisco, CA: Jossey-Bass, 1989.

Bennis, Warren and Robert Townsend. *Reinventing leadership: strategies to empower the organization*. New York, NY: William Morrow and Company, 1995.

Benson, Warren S., and Mark H. Senter, III. *The complete book of youth ministry*. Chicago, IL: Moody Press, 1987.



Berkley, James D. ed. *Leadership handbook of management and administration*. Grand Rapids, MI: Baker Books, 1994.

Biehl, Bobb, and Ted W. Engstrom. *Increasing your boardroom confidence*. Sisters, OR: Questar Pubs., Inc., 1988.

Birkey, Del. *The house church*. Scottdale, PA: Herald Press, 1987.

Blanchard, Kenneth, Patricia Zigarmi, and Drea Zigarmi. *Leadership and the one minute manager*. New York, NY: William Morrow, 1985.

Blanchard, Kenneth, and Norman Vincent Peale. *The power of ethical management*. New York, NY: William Morrow, 1988.

Blanchard Training and Development. *Leader Behavior Analysis II: Scoring*. San Diego, CA: Pfeiffer & Company. Product Code: N03-C18, 1997.

\_\_\_\_\_. *Leader Behavior Analysis II (LBAII)*: Self. San Diego, CA: Pfeiffer & Company. Product Code: N01-C18, 1997.

Block, Peter. *The empowered manager*. San Francisco, CA: Jossey-Bass, 1983.

Brown, Jerry W. *Church staff teams that win*. Nashville, TN: Convention Press, 1979.

Callahan, Kennon L. *Twelve keys to an effective church*. San Francisco, CA: Harper & Row, 1983.

Chaffee, Paul. *Accountable Leadership*. San Francisco, CA: Jossey-Bass Publishers, 1997.

Clark, Robert, Lin Johnson, and Allyn Sloat. *Christian education: Foundations for the future*. Chicago, IL: Moody Press, 1991.

Coleman, Robert E. *The master plan of discipleship*. Grand Rapids, MI: Fleming H. Revell, 1987.

\_\_\_\_\_. *The master plan of evangelism*. Grand Rapids, MI: Fleming H. Revell, 1963.

Collins, Jim. *Good to great: Why some companies make the leap . . . and others don't*. New York, NY: HarperCollins, 2001.

Comfort, Earl V. *Living stones: Involving every member in ministry*. Cincinnati, OH: Standard Publishing, 1988.

Conger, Jay A. *The charismatic leader*. San Francisco, CA: Jossey-Bass, 1989.

Coppedge, Allan. *The biblical principles of discipleship*. Grand Rapids, MI: Zondervan, 1989.

Dale, Robert D. *Leadership for a changing church*. Nashville, TN: Abingdon Press, 1998.

\_\_\_\_\_. *Ministers as leaders*. Nashville, TN: Broadman, 1984.

\_\_\_\_\_. *Keeping the dream alive: Understanding and building congregational morale*. Nashville, TN: Broadman, 1981.

\_\_\_\_\_. *To dream again*. Nashville, TN: Broadman, 1981.

Depree, Max. *Leadership is an art*. New York, NY: Doubleday, 1989.

Drucker, F. Peter. *The effective executive*. New York, NY: Harper Business, 1996.

\_\_\_\_\_. *Managing in a time of great change*. New York, NY: Penguin Group, 1995.

\_\_\_\_\_. *The five most important questions you will ever ask about your nonprofit organization: Participant's workbook*. San Francisco, CA: Jossey-Bass Publishers, 1993.

\_\_\_\_\_. *Managing the non-profit organization*. New York, NY: HarperCollins Publishers, 1990.

\_\_\_\_\_. *Innovation and entrepreneurship*. San Francisco, CA: Harper & Row, 1983.

Dulles, Avery. *Models of the church*. New York, NY: Doubleday and Co, 1974.

Engstrom, Ted W. *The fine art of mentoring*. Wolgemuth and Hyatt, 1990.

\_\_\_\_\_. *Your gift for administration*. Nashville, TN: Thomas Nelson, 1983.

Finzel, Hans. *The top ten mistakes leaders make*. Wheaton, IL: Victor Books, 1994.

Frazee, Randy and Dallas Willard. *The Connecting Church*. Grand Rapids, MI: Zondervan, 2001.

Gangel, Kenneth O. *Feeding and leading*. Wheaton, IL: Victor Books, 1989.

George, Carl F. *The coming church revolution: Empowering leaders for the future*. Grand Rapids, MI: Fleming H. Revell, 1994.

George, Carl F., and Robert E. Logan. *Leading and managing your church*. Grand Rapids, MI: Fleming H. Revell, 1987.

Getz, Gene A. *Sharpening the focus of the church*. Chicago, IL: Moody Press, 1974.

Greenleaf, Robert K. *Servant leadership*. Mahwah, NJ: Paulist Press, 1977.

Guiness, Os. *Dining with the devil*. Grand Rapids, MI: Baker Book House, 1993.

Guy, Mary E. *From organizational decline to organizational renewal*. Westport, CT: Quorum Books, 1989.

Habecker, Eugene B. *The other side of leadership*. Wheaton, IL: Victor Books, 1987.

\_\_\_\_\_. *Leading with a follower's heart*. Wheaton, IL: Victor Books, 1990.

Hemphill, Barbara. *Taming the paper tiger*. Washington, DC: Kiplinger, 1997.

Hersey, Paul, Kenneth H. Blanchard, and Dewey E. Johnson. *Management of organizational behavior*. 7th ed. Englewood Cliffs, NJ: Prentice-Hall, 1996.

Hesselbein, Frances, Marshall Goldsmith, and Richard Beckhard. *The organization of the future*. San Francisco, CA: Jossey-Bass, 1997.

Hesselbein, Frances, Marshall Goldsmith, and Richard Beckhard, ed. *The leader of the future*. Drucker Foundation Future Series. San Francisco, CA: Jossey-Bass Publishers, 1996.

Hesselbein, Francis, Marshall Goldsmith, Richard Beckhard, and Richard F. Schubert. editors. *The community of the future*. San Francisco, CA: Jossey-Bass Publishers, 1998.

Hesselbein, Francis, Marshall Goldsmith, and Richard Beckhard. editors. *The organization of the future*. San Francisco, CA: Jossey-Bass Publishers, 1997.

Hian, Chua Wee. *The making of a leader*. Downers Grove, IL: InterVarsity Press, 1987.

Hestenes, Roberta. *Turning committees into communities*. Colorado Springs, CO: Navpress, 1991.

Johnson, David W., and Frank P. Johnson. *Joining together: Group theory and group skills*. 5th ed. Englewood Cliffs, NJ: Prentice-Hall, 1994.

Jones, Bruce W. *Ministerial leadership in a managerial world*. Wheaton, IL: Tyndale House, 1988.

Kinlaw, Dennis C. *Coaching for commitment: Managerial strategies*. San Diego, CA: University Associates, 1989.

Kouzes, James M. and Barry Z Posner. *The leadership challenge*. San Francisco, CA: Jossey-Bass Publishers.

Lassey, William R., and Marshall Sashkin. 1983. *Leadership and social change*. 3d ed. San Diego, CA: University Associates, 1995.

Lawson, Michael S., and Robert J. Choun, Jr. *Directing Christian education: The changing role of the Christian education specialist*. Chicago, IL: Moody Press, 1992.

Leas, Speed. *Dealing with your conflict management style*. Washington, D.C.: The Alban Institute, 1979.

\_\_\_\_\_. *Leadership & conflict*. Creative Leadership Series, ed. Lyle E. Schaller. Nashville, TN: Abingdon Press, 1982.

Lewis, Robert. *The church of irresistible influence*. Grand Rapids, MI: Zondervan Publishing House, 2001.

Macquarrie, John. *Theology, church, and ministry*. New York, NY: Crossroad, 1986.

Martin, Glen, and Gary McIntosh. *The Issachar factor: Understanding trends that confront your church and designing a strategy for success*. Nashville, TN: Broadman & Holman Publishers, 1993.

Martin, Ralph P. *The family and the fellowship: New Testament images of the church*. Grand Rapids, MI: Eerdmans, 1979.

Mayr, Marlene, ed. *Does the church really want religious education?* Birmingham, AL: Religious Education Press, 1988.

McFarland, Lynne Joy, Larry E. Senn, and John R. Childress. *21st century leadership*. New York, NY: The Leadership Press, 1994.

McKenna, David. L. *Power to follow, grace to lead*. Dallas, TX: Word, 1989.

McLaren, Brian. *Reinventing your church*. Grand Rapids, MI: Zondervan, 1998.

McManus, Erwin Raphael. *An unstoppable force: Daring to become the church God had in mind*. Loveland, CO: Group Publishing, 2001.

Mead, Loren B. *Transforming congregations for the future*. The Alban Institute, 1994.

Means, James E. *Leadership in Christian ministry*. Grand Rapids, MI: Baker Book House, 1989.

Meyer, Kenneth M. *Minister's guide to financial planning*. Grand Rapids, MI: Zondervan Publishing House, 1987.

Miller, C. John. *Outgrowing the ingrown church*. Grand Rapids, MI: Zondervan Publishing House, 1986.

Miller, Calvin. *The empowered leader: 10 keys to servant leadership*. Nashville, TN: Broadman & Holman Publishers, 1995.

Miller, Donald E. *Reinventing American Protestantism*. Berkley, CA: University of California Press, 1997.

Miller, Michael D. *Kingdom leadership: A call to Christ-centered leadership*. Nashville, TN: Convention Press, 1996.

Mims, Gene. *Kingdom principles for church growth*. Nashville, TN: Convention Press, 1994.

\_\_\_\_\_. *The 7 churches not found in the book of revelation*. Nashville, TN: Broadman and Holman, 2001.

Mittelberg, Mark. *Building a contagious church*. Grand Rapids, MI: Zondervan, 2000.

Moeller, Robert. *Love in action: Healing conflict in your church*. Portland, OR: Multnomah Press, 1994.

Naisbitt, John, and Patricia Aburdene. *Megatrends 2000*. New York, NY: William Morrow, 1990.

Ogden, Greg. *The new reformation*. Grand Rapids, MI: Zondervan Publishing House, 1990.

Osborne, Larry W. *The unity factor*. Waco, TX: Word Books, 1989.

Oswald, Roy M. and Robert E. Friedrich. Jr. *Discerning your congregation's future*. The Alban Institute, 1996.

Perry, Lloyd M., and Norman Shawchuck. *Revitalizing the 20th century church*. Chicago, IL: Moody Press, 1982.

Peters, Tom. *Thriving on chaos*. San Francisco, CA: Harper & Row, 1987.

Poling, Jame N., and Donald E. Miller. *Foundations for a practical theology of ministry*. Nashville, TN: Abingdon Press, 1985.

Pope, Randy. *The prevailing church: An alternative approach to ministry*. Chicago, IL: Moody Press, 2001.

Powers, Bruce P., ed. *Christian education handbook*. Nashville, TN: Broadman Press, 1996.

Rainer, Thom S. *Surprising insights from the unchurched*. Grand Rapids, MI: Zondervan Publishing House, 2001.

\_\_\_\_\_. ed. *Church administration handbook*. Nashville, TN: Broadman Press, 1997.

Regele, Mike, and Mark Schulz. *Death of the church*. Grand Rapids, MI: Zondervan, 1995.

Richards, Lawrence O., and Clyde Hoeldke. *Church leadership: Following the example of Jesus Christ*. Grand Rapids, MI: Zondervan Publishing House, 1988.

\_\_\_\_\_. *A theology of church leadership*. Grand Rapids, MI: Zondervan, 1980.

Richards, Lawrence O., and Gib Martin. *Lay ministry*. Grand Rapids, MI: Zondervan Publishing House, 1981.

Robert, Michael. *Strategy pure and simple*. New York, NY: McGraw-Hill, 1995.

Rogers, Everett M. *Diffusion of innovations*. 3d ed. New York, NY: Free Press, 1981.

Rossum, Constance. *How to assess your nonprofit organization with Peter Drucker's five most important questions: User guide for boards, staff, volunteers & facilitators*. San Francisco, CA: Jossey-Bass Publishers, 1993.

Rush, Myron. *Managing to be the best*. Wheaton, IL: Victor Books, 1989.

\_\_\_\_\_. *The new leader*. Wheaton, IL: Victor Books, 1987.

\_\_\_\_\_. *Management: A biblical approach*. Wheaton, IL: Victor Books, 1983.

Russell, Bob. *When God builds a church*. West Monroe, LA: Howard Publishing, 2001.

Sanders, J. Oswald. *Spiritual leadership*. Chicago, IL: Moody Press, 1967.

Schaller, Lyle E. *Discontinuity and Hope*. Nashville, TN: Abingdon Press, 1999.

\_\_\_\_\_. *Reflections of a contrarian*. Nashville, TN: Abingdon, 1989.

\_\_\_\_\_. *The senior minister*. Nashville, TN: Abingdon Press, 1988.

\_\_\_\_\_. *It's a different world!* Nashville, TN: Abingdon, 1987.

\_\_\_\_\_. *Getting things done: Concepts and skills for leaders*. Nashville, TN: Abingdon, 1986.

\_\_\_\_\_. *The small church is different!* Nashville, TN: Abingdon, 1982.

\_\_\_\_\_. *The multiple staff and the larger church*. Nashville, TN: Abingdon Press, 1980.

Schein, Edgar H. *Organizational culture and leadership*. 2nd. ed. San Francisco, CA: Jossey-Bass Publishers, 1992.

Schuller, David S., Merton P. Strommen, and Milo L. Brekke, ed. *Ministry in America*. San Francisco, CA: Harper & Row, 1980.

Senge, Peter. *The fifth discipline: The art and practice of the learning organization*. New York, NY: Doubleday, 1994.

Senter, Mark H., III. *Recruiting volunteers in the church*. Wheaton, IL: Victor Books, 1990.

Shawchuck, Norman, and Roger Heuser. *Leading the congregation: Caring for yourself while serving the people*. Nashville, TN: Abingdon Press, 1993.

Shelley, Marshall. ed. *Renewing your church through vision and planning*. Minneapolis, MN: Bethany House Publishers, 1997.

Smith, Fred. *Learning to lead*. Waco, TX: Word Books, 1986.

Snyder, Howard A. *Liberating the church*. Downers Grove, IL: InterVarsity Press, 1983.

Stahl, Michael J. *Strategic executive decisions: An analysis of the difference between theory and practice*. Quorum, 1989.

Steinbron, Melvin J. *Can the pastor do it alone?* Ventura, CA: Regal Books, 1987.

Stevens, R. Paul. *Liberating the laity*. Downers Grove, IL: InterVarsity Press, 1985.

Stubblefield, Jerry M. *The effective minister of education*. Nashville, TN: Broadman & Holman Publishers, 1993.

Sweet, Leonard. *Aqua Church*. Loveland, CO: Group Publishing, 1999.

\_\_\_\_\_. *Soultsunami*. Grand Rapids, MI: Zondervan Publishing House, 1999.

Toler, Stan and Alan Nelson. *The Five Star Church*. Ventura, CA: Regal, 1999.

Towns, Elmer L. *An inside look at 10 of today's most innovative churches*. Ventura, CA: Regal Books, 1990.

Trout, Jack. *The new positioning*. New York, NY: McGraw-Hill, 1996.

Vaiu, Peter B. *Managing as a performing art*. San Francisco, CA: Jossey-Bass, 1989.

Varney, Glenn H. *Building productive teams*. San Francisco, CA: Jossey-Bass, 1989.

Wagner, C. Peter. *How to have a healing ministry without making your church sick*. Ventura, CA: Regal, 1988.

\_\_\_\_\_. *Strategies for church growth*. Ventura, CA: Regal, 1987.

\_\_\_\_\_. *Leading your church to growth*. Ventura, CA: Regal, 1984.

Wagner, E. Glenn. *Escape from church, inc.* Grand Rapids, MI: Zondervan, 1999.

Warren, Rick. *The purpose driven church*. Grand Rapids, MI: Zondervan, 1995.

Waterman, Robert J. *Adhocracy: The power to change*. Whittle Direct Books, 1990.

\_\_\_\_\_. *The renewal factor*. New York, NY: Bantam Books, 1987.

Wedel, Leonard E. *Church staff administration*. Nashville, TN: Broadman Press, 1978.

Westing, Harold J. *Multiple church staff handbook*. Grand Rapids, MI: Kregel Publications, 1985.

White. James Emery. *Rethinking the church*. Grand Rapids, MI: Baker Book House, 1997.

White, John. *Excellence in leadership*. Downers Grove, IL: InterVarsity Press, 1985.

Williams, Dennis E. and Kenneth Gangel. *Volunteers for today's church*. Grand Rapids, MI: Baker Book House, 1993.

Willimon, William H. *Preaching about conflict in the church*. Louisville, KY: Westminster, 1988.

Wyckoff, D. Campbell, ed. *Renewing the Sunday School and the C.C.D.* Birmingham, AL: Religious Education Press, 1986.

Yukl, Gary A. *Leadership in organizations*. Englewood Cliffs, NJ: Prentice-Hall, 1981.

Zunkel, C. Wayne. *Growing the small church*. Elgin, IL: David C. Cook, 1983.





## On-Campus Course Syllabus

### ADDENDUM FOR FA-20

#### MIN204FA.L1

### Leadership in a Global Context

In the event that Criswell College has to close the campus to on-campus classes in during the FA-20 semester, this addendum specifies how your instructor intends to adjust the course in order to allow students to meet the course objectives course requirements, assignments, calendar, and attendance requirements from the syllabus for this course are replicated below. Notes and changes to the information in syllabus are highlighted. Information that is no longer relevant is indicated with a strike through the font and replacement or new information is placed in italics.

#### Course Requirements and Assignments

- A. **Class Participation (5%):** All students are required to come to class ready to participate actively in class discussion of lectures, reading assignments and case studies.  
*Note: No Changes to this Assignment*
- B. **Christian Leadership Journal (20%):** All students are required to keep a weekly journal of leadership terms, definitions, principles, skills, assessments, philosophy and application during the semester from assigned textbook readings, lectures, class discussions, research and case studies. Students are required write 1-2 page summary and upload it in Canvas each week (see Course Outline). *Note: No Changes to this Assignment*
- C. **Reflective Summaries: (20%):** All students are required to write a 1-2 page (maximum) reflective summary of *The Leadership Style of Jesus*, Michael Youssef on chapters 1-12 assigned each week in the Course Schedule. You should analyze the chapters according to the following three dimensions: content, positive evaluation/negative evaluation, application. Each dimension should be titled. Your reflective summary should be uploaded in Canvas at least **one hour** before class starts each week. *Note: No Changes to this Assignment*
- D. **Assigned Textbook Chapter Readings (10%):** All students are required to read all assigned chapters in the course textbook, *Leading Across Cultures*, by James E. Plueddemann. Note: Students are required to read the assigned chapters each week and be ready to discuss in class. See Course Outline for Chapter Reading assignments. Report the percentage of the reading of the book in Canvas. Submit Reading Report in Canvas. Due date: **November 16, 2020 @ 11:59pm** *Note: No Changes to this Assignment*

- E. **Assigned Textbook Chapter Readings and Assessments in Appendices (20%):** Each student will be required to read all assigned chapters in the course textbook, *Developing Emotionally Mature Leaders*, by Aubrey Malphurs. Note: Students are required to read the assigned chapters each week and be ready to discuss them in class. See Course Outline for Chapter Reading assignments. Report the percentage of the reading of the book (including Assessments in Appendices) in Canvas. Submit Reading Report in Canvas. Due date: **November 30, 2020 @ 11:59pm.** **Note: No Changes to this Assignment**
- F. **Personal Leadership Case Study Paper (25%).** Each student will write a personal case study of the student's past & current ministry work with honest assessment on areas of ministry or business the student needs to improve and steps that will be taken to improve in leadership. The personal leadership case study will be a ten (10) page, double-spaced paper. The paper should be in your own words with less than 30% quotations from other materials. Submit in Canvas. Due date: **December 07, 2020 @ 11:59pm.** This assignment is in lieu of final exam. **Note: All written assignments must be presented in the writing style outlined in the *Criswell College Manual of Style*, third edition, Dallas.** **Note: No Changes to this Assignment**
- The following outline should be observed:

- I. Introduction with thesis statement (1/2 page)
  - A. Your thesis statement: In the following paragraphs, I will give a personal case study of my past and current ministry work, give an assessment of areas I need to improve, and give steps I will take to improve my ministry work.
- II. Body of Paper (9 pages)
  - A. Past and Current Ministry Work (3 pages)
  - B. Assessment of My Ministry (3 pages)
  - C. Steps to Improve My Ministry (3 pages)
- III. Conclusion (1/2 page)

## Class Attendance

**We will begin Class Meeting on-line in Canvas (using Zoom in Canvas: Click on Zoom icon and follow instructions to join class on-line) on Mondays at 4:45pm-7:15pm. We will be Meeting on-line each Monday at 4:15pm-7:15pm until the end of the Fall 2020 Semester due to Campus Closure.**

## Remote Class Sessions: Identity and Participation Verification

Students will be required to turn on their video at the beginning of the session and remain on video for the entire session. Students will need to notify the professor in advance by email at [bworthington@criswell.edu](mailto:bworthington@criswell.edu) if they are unable to join class in Zoom using video.