

**Approved by:** President and Faculty

**Date Approved:** November 1, 2017

1. **Summary:** This policy defines the criteria for various levels of Academic Standing.
2. **Rationale:** This policy enables the College to evaluate and appropriately respond to Unsatisfactory student academic performance.
3. **Entities Affected:** Students
4. **Definitions:**
  - CGPA (Cumulative Grade Point Average): A student's grade point average throughout a particular academic program at Criswell College
  - GPA (Grade Point Average): A student's grade point average for a particular semester or term
  - Semester: Fall or spring time period when courses are offered (For purposes of this policy, credits taken during shorter terms within the fall or spring semester still fall under the semester itself)
  - Term: Winter or summer time period when courses are offered
  - Good Standing: Holding a Satisfactory GPA and CGPA, and therefore not subject to Academic Warning, Probation, Suspension, or Dismissal
  - Satisfactory GPA or CGPA:
    - 2.0 or higher for Associate of Arts and Bachelor of Arts
    - 2.75 or higher for Bachelor of Science Education
    - 2.5 or higher for Master of Arts Christian Leadership, Master of Arts Christian Studies, and Master of Divinity
    - 2.75 or higher for Master of Arts Counseling and Master of Arts Theological and Biblical Studies
  - Unsatisfactory GPA or CGPA: Below Satisfactory GPA or CGPA
  - Academic Progress (or Progress): Achieving a Satisfactory GPA but still lacking a Satisfactory CGPA
  - Academic Suspension (or Suspension): Not allowed to register for courses for a limited time
  - Academic Dismissal (or Dismissal): No longer allowed to register for courses at Criswell College

5. **Policy:** The College will assign Academic Standing according to the categories and criteria below:

1. Academic Warning (or Warning)

Students are placed on Warning when either their GPA or CGPA is Unsatisfactory. They stay on Warning so long as they are making Progress, and are removed from Warning when they achieve Good Standing.

While on Warning during a fall or spring semester, undergraduate students may not take more than 12 hours, and graduate students may not take more than 9 hours. Students on Warning may not take more than 3 hours during a winter or summer term.

2. Academic Probation (or Probation)

Students are placed on Probation when, at the end of the semester on Warning, they have failed to make Progress.

Students on Probation, whose GPA and CGPA are Unsatisfactory at the end of the semester on Probation, continue on Probation a second semester. Those who make Progress during the second semester are placed on Warning.

Students on Probation, whose GPA and CGPA both become Satisfactory, return to Good Standing.

(International students should also see “International Students” under “Academic Standards” in the “Enrollment Services” section of the *Catalog*.)

While on Probation during a fall or spring semester, undergraduate students may not take more than 6 hours, and graduate students may not take more than 3 hours. Students on Probation may not take more than 3 hours during a winter or summer term. Students on Probation forfeit all institutional financial aid and might also be restricted from College extracurricular activities.

3. Academic Suspension (or Suspension)

Students are placed on Suspension for a semester (and its preceding term, if applicable) when, at the end of their second semester on Probation, they have failed to make Progress.

4. Returning from Suspension

Students returning to the College after Suspension are placed on Probation. Students who make Progress during their first semester back are then placed on Warning. Students who do not make Progress during their first semester back remain on Probation for a second semester.

5. Academic Dismissal (or Dismissal)

Students who return to the College after Suspension and do not make Progress during their first and second semesters back are Dismissed.

NOTE: The academic status and progress of students receiving V.A. benefits are monitored and reported periodically to the Department of Veteran Affairs.

6. Procedure:

1. **Implementation:** The Registrar will apply Academic Standing to student accounts within the College’s student information system.
2. **Responsibility for Compliance:** Vice President of Academic Affairs
3. **Notification:** This policy will be posted on the College’s website and in the College’s *Catalog*.

For the Office of Institutional Effectiveness and Research only:

Policy version: 2.0

Policy number: 3.002

Related policies:

Policy History

Version 1.0	Not Available
Version 2.0	November 1, 2017