



# On-Campus Course Syllabus

## ENG 090

### Developmental English

#### Spring 2019

### Class Information

**Day and Time:** Tuesday 4:15 p.m. – 6:45 p.m.

**Room Number:** E207

### Contact Information

**Instructor Name:** Dr. Nancy Turner

**Instructor Email:** nturner@criswell.edu

**Instructor Phone:** (214) 335-4485

**Instructor Office Hours:** Tuesday 6:45 p.m. – 7:15 p.m.

### Course Description and Prerequisites

A course of remedial instruction in the basic skills needed for effective college-level work. (Developmental courses do not count toward the total number of hours required for a degree program of study.)

### Course Objectives

At the completion of this course, the student will be able to

1. Name and define the parts of speech;
2. Categorize the different kinds of each part of speech (personal, relative, demonstrative, reflexive, intensive as categories of pronouns);
3. Identify the parts of speech in a sentence;
4. Recognize the functions for each part of speech.

### Required Textbooks

Ebner, Louise J. *Learning English with the Bible: A Systematic Approach to Bible-Based English Grammar*. Chattanooga: AMG Publishers, 1998. ISBN 0-89957-565-X

### Course Requirements and Assignments

At the completion of this course, the student of English Grammar will demonstrate the ability to identify the parts of speech and their usage in sentences and to write and speak the English language more fluently. The evaluation procedures will be based on weekly quizzes, comprehensive Mid-Term and Final Exams, and homework assignments.

|                             |            |
|-----------------------------|------------|
| Weekly Quizzes              | 50%        |
| Mid-Term & Final Exams      | 40%        |
| <u>Homework Assignments</u> | <u>10%</u> |
| Total                       | 100%       |

Unless changed by the professor, homework assignments, weekly quizzes, and the Mid-Term & Final Exams are due on the dates listed herein. At the end of the semester, the professor will drop the lowest grade of one weekly quiz for all students. Grades earned on the Mid-Term Exam and the Final Exam will not be dropped.

## Course/Classroom Policies and Information

### Cell Phones, Laptops, Tablets and other Mobile Devices

During class cell phone usage is not permitted; therefore, cell phones will be turned off. If the student has an emergency or a special needs situation in which he or she needs to be contacted during class, the student needs to speak with the professor at the beginning of class. All other mobile devices will remain off unless they are being used for class-related tasks in English grammar.

### Class Attendance

Students are responsible for enrolling in courses for which they anticipate being able to attend every class session on the day and time appearing on course schedules, and then making every effort to do so. When unavoidable situations result in absence or tardiness, students are responsible for acquiring any information missed. Professors are not obliged to allow students to make up missed work. Per their independent discretion, individual professors may determine how attendance affects students' ability to meet course learning objectives and whether attendance affects course grades.

### Grading Scale

|    |        |                                    |
|----|--------|------------------------------------|
| A  | 97-100 | 4.0 grade points per semester hour |
| A- | 93-96  | 3.7 grade points per semester hour |
| B+ | 91-92  | 3.3 grade points per semester hour |
| B  | 88-90  | 3.0 grade points per semester hour |
| B- | 86-87  | 2.7 grade points per semester hour |
| C+ | 83-85  | 2.3 grade points per semester hour |
| C  | 80-82  | 2.0 grade points per semester hour |
| C- | 78-79  | 1.7 grade points per semester hour |
| D+ | 75-77  | 1.3 grade points per semester hour |
| D  | 72-74  | 1.0 grade point per semester hour  |
| D- | 70-71  | 0.7 grade points per semester hour |
| F  | 0-69   | 0.0 grade points per semester hour |

### Incomplete Grades

Students requesting a grade of Incomplete (I) must understand that incomplete grades may be given only upon approval of the faculty member involved. An "I" may be assigned only when a student is currently passing a course and in situations involving extended illness, serious injury, death in the family, or employment or government reassignment, not student neglect.

Students are responsible for contacting their professors prior to the end of the semester, plus filing the appropriate completed and approved academic request form with the Registrar's Office. The "I" must be removed (by completing the remaining course requirements) no later than 60 calendar days after the grade was assigned, or the "I" will become an "F."

### Academic Honesty

Absolute truth is an essential belief and basis of behavior for those who believe in a God who cannot lie and forbids falsehood. Academic honesty is the application of the principle of truth in the classroom setting. Academic honesty

includes the basic premise that all work submitted by students must be their own and any ideas derived or copied from elsewhere must be carefully documented.

Academic dishonesty includes, but is not limited to:

- cheating of any kind,
- submitting, without proper approval, work originally prepared by the student for another course,
- plagiarism, which is the submitting of work prepared by someone else as if it were his own, and
- failing to credit sources properly in written work.

## **Institutional Email Policy**

All official college email communications to students enrolled in this course will be sent exclusively to students' institutional email accounts. Students are expected to check their student email accounts regularly and to respond in an appropriate and timely manner to all communications from faculty and administrative departments.

Students are permitted to setup automatic forwarding of emails from their student email accounts to one or more personal email accounts. The student is responsible to setup and maintain email forwarding without assistance from college staff. If a student chooses to use this forwarding option, he/she will continue to be responsible for responding appropriately to all communications from faculty and administrative departments of the college. Criswell College bears no responsibility for the use of emails that have been forwarded from student email accounts to other email accounts.

## **Disabilities**

In order to ensure full class participation, any student with a disabling condition requiring special accommodations (e.g., tape recorders, special adaptive equipment, special note-taking or test-taking needs) is strongly encouraged to contact the instructor at the beginning of the course, or if a student has a learning disability, please inform the professor so assistance can be provided.

## **Intellectual Property Rights**

Unless otherwise specifically instructed in writing by the professor, students must neither materially nor digitally reproduce materials from any course offered by Criswell College for or with the significant possibility of distribution.

## **Resources and Support**

Blackboard and CAMS: Criswell College uses Blackboard as its web-based learning tool and CAMS for student data. Students needing assistance with either of these resources should contact the Campus Software Manager at [cbutler@criswell.edu](mailto:cbutler@criswell.edu).

Student Services: The Student Services Office exists to foster and encourage success in all areas of life—physical, intellectual, spiritual, social, and emotional. Students are encouraged to reach out for assistance by contacting the office at 214.818.1332 or [studentservices@criswell.edu](mailto:studentservices@criswell.edu). Pastoral and certified counseling services are also available to Criswell students. Appointments are scheduled through the Dean of Students Jeff Campbell, at [jcampbell@criswell.edu](mailto:jcampbell@criswell.edu).

Wallace Library: Students can access academic resources and obtain research assistance by visiting the Wallace Library, which is located on campus. For more information, students can email the Wallace Library at [library@criswell.edu](mailto:library@criswell.edu) or call 214.818.1348.

Writing Center: Students are encouraged to consult with writing tutors to improve and enhance their skills and confidence by practicing techniques of clear and effective writing. To consult with a tutor, students can visit the Writing Center located on the first floor near the Computer Lab, or they can schedule an appointment by emailing [writingcenter@criswell.edu](mailto:writingcenter@criswell.edu) or calling 214.818.1373.

## Course Outline/Calendar

|                  |  |   |
|------------------|--|---|
| Week 1<br>01/22  | Introduction to the course; Complete "Learning about Nouns," chapter 1, pp. 10-14  | Identify nouns in Scripture                                       |
| Week 2<br>01/29  | <b>Quiz 1</b> on nouns; Review homework; Complete "Learning about Pronouns," chapter 2, pp. 17-24  | Identify nouns & pronouns in Scripture                            |
| Week 3<br>02/05  | <b>Quiz 2</b> on nouns/pronouns; Review homework; Complete "Learning about Verbs," chapter 3, pp. 27-31  | Identify nouns, pronouns, & verbs in Scripture                    |
| Week 4<br>02/12  | <b>Quiz 3</b> on nouns/pronouns/verbs; Review homework; Complete "Learning about Adjectives" chapter 4, pp. 35-37  | Identify adjectives in Scripture                                  |
| Week 5<br>02/19  | <b>Quiz 4</b> on adjectives; Review homework; Complete "Learning about Adverbs," chapter 5, pp. 41-44  | Identify adjectives & adverbs in Scripture                        |
| Week 6<br>02/26  | <b>Quiz 5</b> on adjectives/adverbs; Review homework; Complete "Learning about Prepositions," chapter 6, pp. 47-49; "Learning about Conjunctions," chapter 7, pp. 51-52; "Learning about Interjections," chapter 8, pp. 55-56; | Identify prepositions, conjunctions, & interjections in Scripture |
| Week 7<br>03/05  | <b>Quiz 6</b> on prepositions, conjunctions, & interjections; Review for Mid-Term Exam   | Study for Mid-Term Exam   |
| 03/11 –<br>03/15 | <b>Spring Break</b>  |   |
| Week 8<br>03/19  | <b>Mid-Term Exam</b>   |   |
| Week 9<br>03/26  | Complete "More Learning about Nouns," chapter 9, pp. 64-77   | Identify noun usage in Scripture                                  |
| Week 10<br>04/02 | <b>Quiz 7</b> on noun usage; Review homework; Complete "More Learning about Pronouns," chapter 10, pp. 81-86   | Identify pronoun usage in Scripture                               |
| Week 11<br>04/09 | <b>Quiz 8</b> on pronoun usage; Review homework; Complete "More Learning about Verbs," chapter 11, pp. 91-108  | Identify verb usage in Scripture                                  |
| Week 12<br>04/16 | <b>Quiz 9</b> on verb usage; Review homework; Complete "More Learning about Adjectives," chapter 12, pp. 113-116, & "More Learning about Adverbs," chapter 13, pp. 117-121   | Identify usage of adjectives & adverbs in Scripture               |
| Week 13<br>04/23 | <b>Quiz 10</b> on adjective & adverb usage; Review homework; Complete "More about Prepositions," Chapter 14, pp. 123-126, & "More about Conjunctions," Chapter 15, pp. 127-130   | Identify usage of prepositions & conjunctions in Scripture        |
| Week 14<br>04/30 | <b>Quiz 11</b> on prepositions/conjunctions; Start Preparing for Final Exam  | Start studying for Final Exam                                     |
| Week 15<br>05/07 | Review for Final Exam  |   |
| Week 16<br>05/14 | <b>Final Exam</b>  |   |

## Selected Bibliography

- Axelrod, Rise B. and Charles R. Cooper. *St. Martin's Guide to Writing*. 2<sup>nd</sup> Edition. New York: St. Martin's Press, 1988.
- Barnet, Sylvan, and Marsha Stubbs. *Practical Guide to Writing*. Boston: Little, Brown, and Company, 1975.
- Baron, Dennis E. *Grammar and Good Taste*. New Haven, Connecticut: Yale University Press, 1982.
- Elbow, Peter, and Pat Belanoff. *A Community of Writers: A Workshop Course in Writing*. New York: McGraw Hill, Inc., 1989.
- Heffernan, James A., and John E. Lincoln. *Writing: A College Handbook*. 4<sup>th</sup> Edition. New York: W. W. Norton Company, 1994.
- Lewis Norman. *Word Power Made Easy*. New York: Doubleday, 1978.
- Quirk, Randolph, and Sidney Greenbaum. *A Grammar of Contemporary English*. New York: HBJ, 1972.
- Richek, Margaret Ann. *The World of Words: Vocabulary for College Students*. 2<sup>nd</sup> Edition. Boston: Houghton Mifflin Company, 1985.
- Safire, William. *I Stand Corrected*. New York: Times Books, 1984.
- Salomone, William, and Stephen McDonald. *Inside Writing: A Writer's Workbook*. Belmont, California: Wadsworth Publishing Company, 1999.
- Turabian, Kate L. *A Manual for Writers of Term Papers, Theses, and Dissertations*. 6<sup>th</sup> edition. Chicago: University of Chicago Press, 1993.
- Woodward, Jeanette A. *Writing Research Papers: Investigating Resources in Cyberspace*. 2<sup>nd</sup> Edition. Lincolnwood, Illinois: NTC/Contemporary Publishing Group, 1999.