



# 2018-2019 Independent Student Verification Worksheet VI

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for a review process called verification. To verify that you provided correct information, Criswell College will compare your FAFSA to the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may require correction which may result in a re-calculation of federal aid.

Verification must be completed prior to any financial aid being applied to your account. This form, 2016 Tax Information, and other documentation must be submitted to Criswell College Financial Aid Office at your earliest convenience. If you have any questions regarding the completion of this document, please contact the financial aid office at 214.818.1393.

## A. Independent Student's Information

Last Name	First Name	MI	SSN or ID Number
Student's Street Address (include apt. no.)			Date of Birth
City	State	Zip Code	Email Address
Student's Home Phone Number (include area code)			Cell Phone Number

## B. Independent Student's Family Information

List below the people in **YOUR** household:

- Yourself and your spouse (if married), and
- Your children, if you will provide more than half of the children's support from July 1, 2018, through June 30, 2019, even if they do not live with you.
- Other people, if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2019.

Number in College: Include below information about any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2018, and June 30, 2019, include the name of the college.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
<i>David Smith (example)</i>	21	<i>Self</i>	<i>Criswell College</i>	<i>Yes</i>

### C. Independent Student's Income Information to Be Verified

The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2016 or had a change in marital status after December 31, 2016.

**Check the box that applies:**

- The student used the IRS Data Retrieval Tool in FAFSA to transfer 2016 IRS income tax return information to the student's FAFSA. *(Do not complete chart below)*
- The student did not use the IRS DRT in FAFSA, but will use DRT to transfer 2016 IRS income tax return information into the student's FAFSA. *(Do not complete chart below)*
- The student is unable or chooses not to use the IRS DRT in FAFSA and will provide the school with a 2016 IRS Tax Return Transcript. *(Do not complete chart below)*
- The student and/or spouse were employed in 2016 but did not file taxes. Complete chart below.
- The student and spouse had no income earned from work in 2016. Complete chart below.

**\*Only complete this Chart if you did not file income taxes\***

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2016
<i>(Example) ABC's Auto Body Shop</i>	Yes	\$4,500.00
Total Amount of Income Earned From Work		\$
*We <u>WILL</u> require you to provide documentation from the IRS that indicates a 2016 IRS income tax return was not filed with the IRS.		

### D. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student must sign and date and the spouse may choose to sign, if the student is married. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail or both. The student and one parent must sign and date.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature (optional)

\_\_\_\_\_  
Date

**Return this completed form to:**

Office of Financial Aid – Criswell College – 4010 Gaston Avenue - Dallas, TX 75246  
Please scan, attach and email to [finaid@criswell.edu](mailto:finaid@criswell.edu).