

Approved by: Board of Trustees

Date Approved: April 7, 2016

1. **Summary:** This policy defines the tuition and fees charged to students of the College.
2. **Rationale:** This policy is necessary to comply with the *Bylaws* of the College and to ensure proper communication of tuition and fees.
3. **Entities Affected:** students
4. **Definitions:** Not applicable.
5. **Policy:** As stated in the College's *Bylaws*, tuition and fees must be approved by the College's Board of Trustees. Full payment of tuition and fees is required each semester for all part-time and full-time students. Payment of tuition and required fees is due in full at official registration. Payment plans are available for qualified students (see Payment Plan Policy). Current tuition and fees are as follows:

Undergraduate Students

Tuition (Per Credit Hour)	\$380
Fees Required Each Fall/Spring Semester (Non-Refundable)	\$335
Fees Required Each Winter/Summer Term	\$85

Graduate Students

Tuition (Per Credit Hour)	\$455
Fees Required Each Fall/Spring Semester (Non-Refundable)	\$335
Fees Required Each Winter/Summer Term	\$85

Additional Fees

Application Fee	\$35
Audit Course Fee (Includes Registration Fee)	\$635
Change of Course Fee (Per Course Added and Dropped)	\$40
Distance Education Fee/Online Fee Per Course	\$150
Graduation Fee (A.A. and B.A.)	\$95
Graduation Fee (Graduate Programs)	\$125
Graduation Postponement Fee	\$75
Independent Study Fee	\$300
Lab Fee	\$100
Late Official Registration Fee	\$110
Late Graduation Application Fee	\$85
Official Transcript Fee	\$7
Returned Check Fee	\$40

Sit-in Course Fee	\$185
Student ID Replacement Fee	\$15
Thesis Binding Fee	\$60

6. Procedure:

- a. **Implementation:** Not applicable.
- b. **Responsibility for Compliance:** Vice President of Academic Affairs
- c. **Notification:** This policy will be posted on the College's website and a summary will be published in the College's *Catalog*.

For the Office of Institutional Effectiveness and Research only:

Policy version: 1.0 Policy number: 1.001

Related policies:

Policy History

Version 1.0 April 7, 2016